



Policy and Priorities Committee Agenda

May 20, 2025, 9:00 AM

Town of Kitscoty Council Chambers/ Via ZOOM Webinar

5011 50 Street

Kitscoty, Alberta, Canada

1. **CALL TO ORDER**
2. **ADDITIONS TO AGENDA**
3. **ADOPTION OF AGENDA**

Motion Number:

THAT the County of Vermilion River approve the May 20, 2025 Policy and Priorities Committee Meeting Agenda as presented.

4. **APPOINTMENTS**

- 4.a **9:05 AM ONION LAKE RCMP - SGT. JEFFREY CARTER**

Motion Number:

THAT the County of Vermilion River Policy and Priorities Committee receive the Onion Lake RCMP reports as information.

- 4.b **9:20 AM STEP ECONOMIC DEVELOPMENT ALLIANCE - LINDA SALLSTROM**

5. **BUSINESS ARISING OUT OF PRIOR MEETINGS**

- 5.a **POST PUBLIC HEARING REPORT FOR THE MUNICIPAL DEVELOPMENT PLAN (BYLAW 25-06) AND LAND USE BYLAW (BYLAW 25-05) – FOR INFORMATION**

Motion Number:

THAT the County of Vermilion River Policy and Priorities Committee receive the post public hearing report for the Municipal Development Plan (Bylaw 25-06) and Land Use Bylaw (Bylaw 25-05), prepared by Municipal Planning Services (2009) Ltd. as information.

6. COUNCIL NEW BUSINESS

6.a FINANCE

CONTINUATION OF DESIGNATED INDUSTRIAL PROPERTY (DIP) ASSESSMENT REVIEW FOR 2025 TAX YEAR

Recommendation:

THAT the County of Vermilion River Policy and Priorities Committee recommend that Council approve an additional contract for the continuation of the Designated Industrial Property (DIP) assessment review for the 2025 tax year.

Request for Information

6.b PUBLIC WORKS AND UTILITIES

Request for Information

6.c NATURAL GAS UTILITY

2025 QUALITY MANAGEMENT PLAN – MOTION REQUIRED

Recommendation:

THAT the County of Vermilion River Policy and Priorities Committee recommend that the County of Vermilion River adopt the 2025 Quality Management Plan set out by Rural Utilities as presented.

INTEGRITY MANAGEMENT PROGRAM – MOTION REQUIRED

Recommendation:

THAT the County of Vermilion River Policy and Priorities Committee recommend that the County of Vermilion River adopt the Gas Utility Pipeline System Integrity Management Program as presented.

SAFETY AND LOSS MANAGEMENT SYSTEM – MOTION REQUIRED

Recommendation:

THAT the County of Vermilion River Policy and Priorities Committee recommend that the County of Vermilion River adopt the Gas Utility Safety and Loss Management System as presented.

Request for Information

6.d AGRICULTURE & ENVIRONMENTAL SERVICES (ASB)

Request for Information

6.e PROTECTIVE SERVICES

Bill 49 - PUBLIC SAFETY AND EMERGENCY SERVICES STATUTES AMENDMENT ACT

Motion Number:

THAT the County of Vermilion River Policy and Priorities Committee receive the Rural Municipalities of Alberta (RMA) report regarding changes proposed to the Public Safety and Emergency Services Statutes Amendment Act concerning Policing and Emergency Management as information.

DOG CONTROL – FINAL

Recommendation:

THAT the County of Vermilion River Policy and Priorities Committee recommend that the County of Vermilion River proceed with implementing a three-year agreement with Border Paws, as presented, with minor amendments to the Public Safety Bylaw.

Request for Information

MEMORANDUM OF UNDERSTANDING - LAKELAND COLLEGE EMERGENCY TRAINING SCHOOL AND COUNTY OF VERMILION RIVER

Recommendation:

THAT the County of Vermilion River Policy and Priorities Committee recommend that the County of Vermilion River approve the signing of the revised Memorandum of Understanding between Lakeland College Emergency Training School and the County of Vermilion River.

6.f PLANNING AND COMMUNITY SERVICES

VILLAGE OF KITSCOTY LAND USE BYLAW AMENDMENT – FOR INFORMATION

Motion Number:

THAT the County of Vermilion River Policy and Priorities Committee receive the Village of Kitscoty Land Use Bylaw amendment external referral from Municipal Planning Services (2009) Ltd. as information.

CANOLA FARMS AREA STRUCTURE PLAN – FOR INFORMATION

Motion Number:

THAT the County of Vermilion River Policy and Priorities Committee accept the Canola Farms Area Structure Plan prepared by ISL Engineering and Land Services Ltd. for information.

SUBDIVISION AND DEVELOPMENT FEE COMPARISON – FOR INFORMATION

Motion Number:

THAT the County of Vermilion River Policy and Priorities Committee receive the subdivision and development fee comparison for information.

Request for Information

6.g GENERAL ADMINISTRATION

BILL 50 MUNICIPAL AFFAIRS STATUTES AMENDMENT ACT, 2025 - FOR INFORMATION

Motion Number:

THAT the County of Vermilion River Policy and Priorities Committee receive the Bill 50 Municipal Affairs Statutes Amendment Act, 2025 report as information.

PROVINCE OF ALBERTA – MATURE ASSET STRATEGY

Motion Number:

THAT the County of Vermilion River Policy and Priorities Committee accept the Province of Alberta – Maturity Asset Strategy as information.

Request for Information

7. POLICIES

7.a POLICY FI 004 RESERVE v4

Recommendation:

THAT the County of Vermilion River Policy and Priorities Committee recommend that the County of Vermilion River approve Policy FI 004 Reserves as presented.

7.b RESCIND POLICY FI 007 TAX STABILIZATION RESERVE

Recommendation:

THAT the County of Vermilion River Policy and Priorities Committee recommend that the County of Vermilion River rescind Policy FI 007 Tax Stabilization Reserve.

7.c RESCIND POLICY FI 009 – REVENUE FROM COUNTY BUILDINGS

Recommendation:

THAT the County of Vermilion River Policy and Priorities Committee recommend that the County of Vermilion River rescind Policy FI 009 Revenue from County Buildings.

7.d RESCIND POLICY FI 011 – CASH IN LIEU OF SCHOOL RESERVE

Recommendation:

THAT the County of Vermilion River Policy and Priorities Committee recommend that the County of Vermilion River rescind Policy FI 011 Cash in Lieu of School Reserve.

7.e RESCIND POLICY FI 013 – FIRE SURPLUS FUNDS

Recommendation:

THAT the County of Vermilion River Policy and Priorities Committee recommend that the County of Vermilion River rescind Policy FI 013 Fire Surplus Funds.

7.f POLICY PE 009 GENERAL (STATUTORY), OPTIONAL GENERAL HOLIDAYS – MOTION REQUIRED

Recommendation:

THAT the County of Vermilion River Policy and Priority Committee recommend that the County of Vermilion River approve Policy PE 009 General (Statutory), Optional General Holidays as amended.

7.g POLICY SA 001 MUNICIPAL SAFETY POLICY – THIRD REVISION

Recommendation:

THAT the County of Vermilion River Policy and Priorities Committee recommend that the County of Vermilion River approve Safety Policy SA 001 Municipal Safety Policy as presented.

7.h RESCIND POLICY SA 005 PERSONAL PROTECTIVE EQUIPMENT

Recommendation:

THAT the County of Vermilion River Policy and Priorities Committee recommend that the County of Vermilion River rescind policy SA 005 Personal Protective Equipment.

7.i RESCIND POLICY SA 009 SAFETY POINT PROGRAM

Recommendation:

THAT the County of Vermilion River Policy and Priorities Committee recommend that the County of Vermilion River rescind Policy SA 009 Safety Point Program.

8. BYLAWS

8.a BYLAW 25-11 TAX PENALTY

Recommendation:

THAT the County of Vermilion River Policy and Priorities Committee recommend that the County of Vermilion River approve Bylaw 25-11, being a bylaw for the purpose of authorizing the imposition of property tax penalties for unpaid taxes as amended.

8.b BYLAW 25-13 FEE BYLAW – MOTION REQUIRED

Recommendation:

THAT the County of Vermilion River Policy and Priorities Committee recommend that the County of Vermilion River repeal Bylaw 21-12, being the Fee Bylaw and replace it with Bylaw 25-13, being the new Schedule of Fees for Goods and Services.

9. DISPOSITION OF APPOINTMENT

9.a CASSAVA PROJECT

Motion Number:

THAT the County of Vermilion River Policy and Priorities Committee receive the Cassava Project presentation as information.

Recommendation:

THAT the County of Vermilion River Policy and Priorities Committee recommend that the County of Vermilion River approve the letter of support for the Cassava Project.

Recommendation:

THAT the County of Vermilion River Policy and Priorities Committee recommend that the County of Vermilion River Reeve Marty Baker sign the letter of support for the Cassava Project.

10. NOTICE OF MOTIONS

11. CLOSED SESSION - CONFIDENTIAL

Motion Number:

THAT the County of Vermilion River Policy and Priorities Committee move to a Closed Session at 0:00 PM with all members in attendance.

- 11.a **ADVICE FROM OFFICIALS - OIL INDUSTRY COST SHARING - FOIP SECTION 24(1)(a)**
- 11.b **ADVICE FROM OFFICIALS - GRAVEL NEGOTIATIONS - FOIP SECTION 24(1)(a)**
- 11.c **ADVICE FROM OFFICIALS - REINHART INDUSTRIAL PARK - FOIP SECTION 24(1)(a)**
- 11.d **PRIVILEGED INFORMATION - LAWYER ADVICE ON LEGAL ENFORCEMENT UPDATE – BRAHMA RESOURCES AND TOP MET RESOURCES - FOIP SECTION 27(1)(a)**

12. RETURN TO OPEN SESSION

Motion Number:

THAT the County of Vermilion River Policy and Priorities Committee Meeting return to Open Session at 0:00 PM with all members in attendance.

13. BUSINESS ARISING OUT OF CLOSED SESSION

13.a OIL INDUSTRY COST SHARING

Motion Number:

THAT the County of Vermilion River Policy and Priorities Committee accept the Oil Industry Cost Sharing information as presented.

13.b GRAVEL NEGOTIATIONS

Motion Number:

THAT the County of Vermilion River Policy and Priorities Committee receive the Gravel Negotiations item as information.

13.c REINHART INDUSTRIAL PARK

Motion Number:

THAT the County of Vermilion River Policy and Priorities Committee accept the report for NW-9-50-1W4M as information.

13.d LAWYER ADVICE ON LEGAL ENFORCEMENT UPDATE

Motion Number:

THAT the County of Vermilion River Policy and Priorities Committee receive the Brahma Resources and Top Met Resources legal enforcement update for information.

14. ADJOURNMENT