

**COUNTY OF VERMILION RIVER  
PROVINCE OF ALBERTA  
BYLAW NO. 19-05**

A Bylaw of the County of Vermilion River in the Province of Alberta  
to repeal Bylaw No. 18-13 and to amend and replace Schedule "A" of Bylaw No. 10-06,  
being the County Fee Schedule.

**WHEREAS** the Municipal Government Act (MGA); Statutes of Alberta, 2000 Chapter M-26, section 7(f) permits a municipality to regulate services provided by or on behalf of the municipality, and

**WHEREAS** the County deems it expedient and in the public interest to promulgate by Bylaw provisions respecting the collection and charging of fees, in connection with the operation of County goods and services provided to individuals or organizations.

**NOW THEREFORE**, the Council of the County of Vermilion River, duly assembled, enacts as follows:

- 1) That Bylaw No.10-06, being a bylaw setting the Fees and Services of the County of Vermilion River, is hereby amended as follows:
  - a) Schedule "A", County Fee Schedule, is hereby amended by replacing the existing "County Fee Schedule – Schedule "A" with Schedule "A" attached hereto and forming a part of this Bylaw.
- 2) Should any provision of this Bylaw be determined to be invalid, then such provisions shall be severed and the remaining bylaw shall be maintained.
- 3) Bylaw 18-13 being a previous amendment to schedule "A" to this bylaw is hereby repealed.
- 4) This Bylaw shall come into force and effect upon receiving third and final reading and having been signed by the Reeve and Chief Administrative Officer.

Read a first time this \_\_\_\_\_ day of \_\_\_\_\_, 2019

Read a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2019

Read a third time and passed, this \_\_\_\_\_ day of \_\_\_\_\_, 2019

SIGNED by the Reeve and Chief Administrative Officer this \_\_\_\_ day of \_\_\_\_\_, 2019.

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REEVE

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CHIEF ADMINISTRATIVE OFFICER



**COUNTY OF VERMILION RIVER  
PLANNING & DEVELOPMENT DEPARTMENT**

**SAFETY CODES PERMIT FEES**

AS PER BYLAW 19-05

**BUILDING PERMIT FEE SCHEDULE**

<b>Residential Installations</b>	
<b>Description of Work</b>	<b>Permit fee (*SC Levy not included)</b>
New Single Family Dwelling	\$5.78 per \$1000 construction value <b>(**see Minimum Construction Value Factors)</b>
Relocation of a Building (on crawlspace or basement)	\$0.32/sq.ft. Minimum fee \$126.00
Relocation of a Building (on piles or blocking only)	\$126.00
Garage, Addition, Renovation, Basement Development (not at time of new home construction)	\$0.32/sq. ft. Minimum fee \$126.00
Deck, Solid Fuel Burning Appliance, Demolition	\$126.00
Minimum Residential Building Permit Fee	\$126.00

<b>Non-Residential Installations</b>	
<b>Description of Work</b>	<b>Permit fee (*SC Levy not included)</b>
New, Addition, Renovation, Alteration	\$5.78 per \$1000 construction value
Minimum Building Permit Fee	\$262.50

Project Value is based on the actual cost of material and labour.

Verification of cost may be requested prior to permit issuance.

**\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560**

<b>**Minumum Construction Value Factors</b>	<b>Per Square Foot</b>
<b>Residential Housing</b>	
Single Family	\$157.50
Single Family (2nd Storey)	\$89.25
Multi-Family (3 storeys or less)	\$178.50
Multi-Family (more than 3 storeys)	\$162.75
Townhouses or Rows	\$178.50
Garage (attached or detached)	\$36.75
Carport	\$36.75
Renovations	\$78.75
<b>Apartments</b>	
Concrete Construction	\$141.75
Masonry and Wood Construction	\$141.75
Basement Parkade	\$94.50
Above-ground Parkade	\$94.50
<b>Commercial (Offices, Restaurants, Service Stations, Warehouses)</b>	
Concrete Construction	\$141.75
Masonry Construction	\$141.75
Masonry and Wood or Steel Construction	\$141.75
Steel Construction	\$141.75
Wood Construction	\$126.00
Renovations	\$84.00
<b>Churches, Hotels, Schools</b>	
Concrete Construction	\$141.75
Masonry or Wood	\$141.75
Wood Construction	\$126.00
<b>Hospitals</b>	
Concrete Construction	\$283.50
Masonry and Wood or Steel Construction	\$257.25
Wood Construction	\$225.75
<b>Industrial</b>	
For further information please contact a County approved Safety Codes Agency	

## ELECTRICAL PERMIT FEE SCHEDULE

Residential			
New Single Family Dwellings and Additions			
Square Footage	Permit Fee	SC Levy	Total Fee
Up to 1200	\$126.00	\$5.04	\$131.04
1201 – 1500	\$136.50	\$5.46	\$141.96
1501 – 2000	\$173.25	\$6.93	\$180.18
2001 – 2500	\$189.00	\$7.56	\$196.56
Over 2500	\$180.00 plus \$0.11 per square foot over 2500 square feet		

Garages / Renovations / Basement Development			
Installation Cost	Permit Fee	SC Levy	Total Fee
\$0 - \$500	\$78.75	\$4.50	\$83.25
\$501 - \$1000	\$94.50	\$4.50	\$99.00
\$1001 - \$2000	\$110.25	\$4.50	\$114.75
\$2001 - \$3000	\$126.00	\$5.04	\$131.04
\$3001 - \$4000	\$141.75	\$5.67	\$147.42
\$4001 - \$5000	\$157.50	\$6.30	\$163.80
Installation costs greater than \$5000 refer to the square footage fee schedule			

Service Connections			
Description	Permit Fee	SC Levy	Total Fee
Permanent Service Connection Only	\$89.25	\$4.50	\$93.75
Temporary Power / Underground Service	\$89.25	\$4.50	\$93.75

\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

# ELECTRICAL PERMIT FEE SCHEDULE

NON-RESIDENTIAL			
Installation Cost	Permit Fee	SC Levy	Total Fee
0 to \$1,000	\$89.25	\$4.50	\$93.75
\$1,001 to \$1,500	\$94.50	\$4.50	\$99.00
\$1,501 to \$2,000	\$99.75	\$4.50	\$104.25
\$2,001 to \$2,500	\$110.25	\$4.50	\$114.75
\$2,501 to \$3,000	\$120.75	\$4.83	\$125.58
\$3,001 to \$3,500	\$131.25	\$5.25	\$136.50
\$3,501 to \$4,000	\$136.50	\$5.46	\$141.96
\$4,001 to \$4,500	\$141.75	\$5.67	\$147.42
\$4,501 to \$5,000	\$147.00	\$5.88	\$152.88
\$5,001 to \$5,500	\$152.25	\$6.09	\$158.34
\$5,501 to \$6,000	\$157.50	\$6.30	\$163.80
\$6,001 to \$6,500	\$162.75	\$6.51	\$169.26
\$6,501 to \$7,000	\$168.00	\$6.72	\$174.72
\$7,001 to \$7,500	\$173.25	\$6.93	\$180.18
\$7,501 to \$8,000	\$178.50	\$7.14	\$185.64
\$8,001 to \$8,500	\$183.75	\$7.35	\$191.10
\$8,501 to \$9,000	\$189.00	\$7.56	\$196.56
\$9,001 to \$9,500	\$194.25	\$7.77	\$202.02
\$9,501 to \$10,000	\$199.50	\$7.98	\$207.48
\$10,001 to \$11,000	\$204.75	\$8.19	\$212.94
\$11,001 to \$12,000	\$210.00	\$8.40	\$218.40
\$12,001 to \$13,000	\$215.25	\$8.61	\$223.86
\$13,001 to \$14,000	\$220.50	\$8.82	\$229.32
\$14,001 to \$15,000	\$225.75	\$9.03	\$234.78
\$15,001 to \$16,000	\$231.00	\$9.24	\$240.24
\$16,001 to \$17,000	\$236.25	\$9.45	\$245.70
\$17,001 to \$18,000	\$241.50	\$9.66	\$251.16
\$18,001 to \$19,000	\$246.75	\$9.87	\$256.62
\$19,001 to \$20,000	\$252.00	\$10.08	\$262.08
Over \$20,000	\$252.00 plus \$5.25 per \$1,000 (or portion of) over \$20,000		

\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

## PLUMBING PERMIT FEE SCHEDULE

All Installations			
Number of Fixtures	Permit Fee	SC Levy	Total Fee
1	\$89.25	\$4.50	\$93.75
2	\$94.50	\$4.50	\$99.00
3	\$99.75	\$4.50	\$104.25
4	\$105.00	\$4.50	\$109.50
5	\$110.25	\$4.50	\$114.75
6	\$115.50	\$4.62	\$120.12
7	\$120.75	\$4.83	\$125.58
8	\$126.00	\$5.04	\$131.04
9	\$131.25	\$5.25	\$136.50
10	\$136.50	\$5.46	\$141.96
11	\$141.75	\$5.67	\$147.42
12	\$147.00	\$5.88	\$152.88
13	\$152.25	\$6.09	\$158.34
14	\$157.50	\$6.30	\$163.80
15	\$162.75	\$6.51	\$169.26
16	\$168.00	\$6.72	\$174.72
17	\$173.25	\$6.93	\$180.18
18	\$178.50	\$7.14	\$185.64
19	\$183.75	\$7.35	\$191.10
20	\$189.00	\$7.56	\$196.56
Over 20	\$189.00 plus \$4.73 per fixture over 20		

\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

## GAS PERMIT FEE SCHEDULE

Residential Installations			
Number of Outlets	Permit Fee	SC Levy	Total Fee
1	\$89.25	\$4.50	\$93.75
2	\$94.50	\$4.50	\$99.00
3	\$99.75	\$4.50	\$104.25
4	\$120.75	\$4.83	\$125.58
5	\$141.75	\$5.67	\$147.42
6	\$162.75	\$6.51	\$169.26
7	\$183.75	\$7.35	\$191.10
8	\$204.75	\$8.19	\$212.94
9	\$225.75	\$9.03	\$234.78
10	\$246.75	\$9.87	\$256.62
Over 10	\$246.75 plus \$10.50 per outlet over 10		

Other Gas Installations (Residential & Non-Residential)			
Description	Permit Fee	SC Levy	Total Fee
Propane Tank Set	\$105.00	\$4.50	\$109.50
Additional Tanks	\$50.00	\$4.50	\$54.50
Temporary Heat	\$105.00	\$6.30	\$109.50
Grain Dryers	\$250.00	\$10.00	\$260.00
Propane Cylinder Refill Centre	\$157.50	\$6.30	\$163.80

\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560



## GAS PERMIT FEE SCHEDULE

<b>NON-RESIDENTIAL</b>			
<b>BTU Input</b>	<b>Permit Fee</b>	<b>SC Levy</b>	<b>Total Fee</b>
0 to 150,000	\$105.00	\$4.50	\$109.50
150,001 to 250,000	\$131.25	\$5.25	\$136.50
250,001 to 350,000	\$157.50	\$6.30	\$163.80
350,001 to 500,000	\$183.75	\$7.35	\$191.10
500,001 to 750,000	\$210.00	\$8.40	\$218.40
750,001 to 1,000,000	\$236.25	\$9.45	\$245.70
Over 1,000,000	\$236.25 plus \$5.25 per 100,000 (or portion of) over 1,000,000 BTU		

<b>Temporary Heat</b>			
<b>BTU Input</b>	<b>Permit Fee</b>	<b>SC Levy</b>	<b>Total Fee</b>
0 to 250,000	\$105.00	\$4.50	\$109.50
250,001 to 500,000	\$157.50	\$6.30	\$163.80
Over 500,000	\$157.50 plus \$10.50 per 100,000 BTU (or portion of) over 500,000 BTU		

\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

## PRIVATE SEWAGE PERMIT FEE SCHEDULE

Residential Installations			
Description	Permit Fee	SC Levy	Total Fee
Holding Tank, Open Discharge	\$210.00	\$8.40	\$218.40
Field, Mound, Sand Filter, Treatment Tank	\$262.50	\$10.50	\$273.00

NOTE: Non- Residential permit Fees will be quoted after a detailed review of application

\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

### ADDITIONAL CHARGES FEE SCHEDULE

(charge may be directed to or invoiced from applicable Agency)

Description		Total Fee
Compliance		\$125.00/hour
Emergency Services		\$125.00/hour
Investigation Services		\$125.00/hour
Appeal		\$125.00/hour
Enforcement		\$125.00/hour

## Schedule" A"

Item	Fee
<b>ADMINISTRATION FEES:</b>	
<b>Information Request</b>	
FOIP Request	As per the Freedom of Information and Protection of Privacy Regulations A.R. 186/2008, as amended.
	(No GST)
Outside of a FOIP Request:	
Locating and retrieving a record/s, Supervising the examination of a record/s, and for preparing and handling a record/s for disclosure	\$27.00/hour (first 1/2 hour free)
<b>For producing a record from an electronic record:</b>	
a) Computer processing and related charges	Actual cost to public body
b) Computer programming	\$40.00/hour
<b>For shipping any item requested</b>	Actual amount incurred
<b>Document Provision:</b>	(GST & Time included)
a) photocopies, hard copy laser print and computer printouts	\$0.25 per page
b) CDs / DVDs	\$10.00 per disk
c) plotting (colour or black and white – includes GST):	
(i) Villages – less than 80% coverage	\$5.00/linear foot
(ii) Villages – more than 80% coverage	\$7.00/linear foot
(iii) Private Sector – less than 80% coverage	\$10.00/linear foot
(iv) Private Sector – more than 80% coverage	\$15.00/linear foot
<b>Council Agendas &amp; Minutes:</b>	
Available on webpage <a href="http://www.vermilion-river.com">www.vermilion-river.com</a>	
a) Minutes	Document Charges above
(i) picked up at the office	Faxed local calls-No charge
b) Agenda	Document Charges above
(i) Summary Pages	No Charge
(ii) Detailed Agenda Package – current & past	Document Charges above
<b>Any other media not listed above</b>	Actual cost to public body
<b>Flags:</b>	
Schools located within the County - one of each flag, each year	No Charge
<b>Public:</b>	
Alberta / Canadian / County Flags	Actual Cost to Public Body

## Schedule" A"

Item	Fee
<b>County Pins:</b>	\$1.00 ea
<b>Maps:</b>	
(Landownership may be mailed & invoiced to Maptown and other Municipalities)	(GST Included)
<u>Current</u>	
– Picked up at the office	
Folded Maps	\$10.00 each
Rolled Maps	\$20.00 each
- Maps Mailed Out	
Folded Maps	\$15.00 each
Rolled Maps	\$40.00 each
Area Structure Plan (10 map Package I setup)	\$150.00/Package
Aerials (3-5 copy & or digital version package)	\$10.00/Package
<b>Tax Information:</b>	
a) Tax Certificate	\$20.00 each (no GST)
b) Assessment Sheets	\$5.00 each (GST included)
c) Field Sheets	\$5.00 each (GST included)
<b>Fax Machine Services: (Overseas Calls Not Allowed)</b>	(GST Included)
<b>a) Staff:</b>	
(i) in-coming	\$0.25 ea page
(ii) out-going – local	\$0.25 ea page
(iii) out-going – long distance	\$1.00 ea page
<b>b) Public:</b>	
(i) out-going Canada	\$2.00 - first page
	\$1.00 each - next pages
(ii) out-going US	\$3.00 - first page
	\$1.00 each - next pages
(iii) out-going 1-800 #	\$1.00 – first page
	\$0.50 each - next pages
(iv) in-coming	\$0.50/page
<b>Finance Charges for NSF cheques or a Stop Order</b>	\$30.00 per item

## Schedule" A"

Item	Fee
<b>PLANNING &amp; DEVELOPMENT FEES:</b>	
<b>Documents</b>	(unless noted - GST exempt)
a) Land Use By-Law and map	\$50.00
b) Municipal Development Plan	\$15.00 each
c) Inter-municipal Development Plan	\$15.00 each
d) Area Structure Plans and Studies	\$50.00 each
e) Historical Information Request – Environmental Phase 1 Search Requests	\$75.00
<b>Development Permit Fees:</b>	
a) Permitted Use	\$150.00 each
b) Discretionary Use	\$350.00 each (up to 10% variance)
c) Decks & Demolition	\$50.00 each
d) Agricultural Buildings & Structures	\$50.00 each
e) RV Campground (Requires an approved Site Development Plan)	Permitted \$300.00 / Discretionary \$450.00 up to 10% variance
f) Revision to Active Development Permit (minor)	Before Development Completion: \$250.00 - Residential \$450.00 - Non-Residential
g) Revision to Active Development Permit (major)	Must reapply
h) Development Permit Time Extension	\$100.00 each (2 max.)
i) Post Development Application (development without permit)	\$450 penalty (each), plus application fee
j) Compliance Letter	\$75.00 each/\$125.00 (rush request)
k) Occupancy Permit	Residential \$50.00 Non-Residential \$75.00
l) Late Application Fee	Residential \$50.00 Non-Residential \$75.00
<b>Variance:</b>	
a) Variance over 10%	Residential - \$550.00 + permit application fee Non-Residential - \$600.00 + permit application fee
<b>Bylaws, Agreements, and Other:</b>	
a) Land Use Bylaw Amendment	\$1,200.00 each
b) Land Use Redesignation	\$1,200.00 each
c) Adopting/Amending ASP	\$2,000.00 each, plus \$200.00/gross ha (contractor engineering fees may apply)
d) MDP Amendment	\$1,200.00 each
e) IDP Amendment	\$5,000.00 each

## Schedule" A"

Item	Fee
f) Development Agreement	\$3,200.00, plus minimum 2.5% of security, plus legal fees (subject to engineering systems appraisal. Contractor engineering fees invoiced separately)
g) Encroachment Agreement	\$3,200.00 (contractor engineering fees may apply)
h) Contravention of Land Use Bylaw	\$450.00 processing fee, plus penalty as per bylaw and legal fees, if applicable.
i) Stop Order	\$450.00 processing fee, plus legal fees, if applicable.
j) Request for review of contravention order	\$350.00 each
k) Withdrawal of Application After Bylaw is written	No fee refund
l) Bylaw Amendment Application Withdrawal Before Application Circulation	Before 15 days - full refund
m) Bylaw Amendment Application Withdrawal After Application Circulation, but before bylaw is written	25% fee refund
n) Residential/Ag Approach Fee (excluding oil leases)	\$300.00 plus GST
o) Approach Construction Deposit	Contractor Estimate + 25%
p) Offsite Levy	as per Offsite Levy Bylaw
q) Natural Resource/Extraction/Ground Disturbance Operations	\$350.00 each
r) Wireless Communication Towers	\$350.00 each
s) Municipal Reserve	as per Policy PD 012
t) Area Structure Plan/Site Development Plan - (Proposals creating over 4 parcels on a quarter section)	\$10,000.00 plus GST (contract engineering fees invoiced separately)
u) Digital Copy of Plans	\$10.00
v) Caveat Discharge	\$100.00 plus GST
w) Bylaw Review	\$300.00 each
x) Road Upgrade Contribution	As per Contractor Estimate
<b>Subdivisions:</b>	
a) Subdivision - Administration Fee – 1 parcel	\$200.00 (plus GST)
b) Subdivision – Administration Fee – 2 or more parcels	\$400.00 (plus GST) per parcel
<b>Acquisition of Land:</b>	
a) Above and beyond 100 foot road right-of-way	\$3000.00/acre
b) Below 100 foot road right-of-way (during subdivision stage)	\$1.00 in kind
c) Land Titles Fee	\$10.00 (plus GST)

## Schedule" A"

Item	Fee
d) Purchase and Installation of Rural Address Signs	\$150.00/sign
<b>Appeals:</b>	
a) Subdivision and Development Appeal Board Application	\$400.00
(100% refundable if appeal is upheld)	
<b>PUBLIC WORKS FEES:</b>	
<b>Residential Dust Control</b>	
a) 300 meters	\$1500.00 (plus GST)
b) 200 meters	\$1000.00 (plus GST)
<b>Snowplow Flags (waiver required):</b>	
(as per Policy PW 015 Snow Plow Flags)	(GST Included)
Seniors / Disabled	\$50.00 - Annual
Ratepayer	\$200.00 - Annual
Buffalo Trail Public School	
a) Parental Choice	\$200.00 - Annual
b) End of Route	No Fee
c) Essential	No Fee
Invoiced/Faxed/Mailed	\$10.00 Fee- additional
Length in Excess of 500 Metres	Hourly per Current ARHCA Rates
Heavy Truck Permits	No Fee
Damages	
Burrow (per acre)	\$500.00
Crop (per acre)	\$500.00
Hay (per acre)	\$300/year for 2 years
<b>Industry Agreement Administration Fees:</b>	
Seismic Inspection	\$250.00 per Request
Construct New Approach	\$250.00 per Visit
Utilize/Alter Existing Approach	\$250.00
Pipeline Crossing and Right of Way	\$250.00
<b>NATURAL GAS UTILITY FEES:</b>	
Utility Right of Way & URW Extensions (as per NG 013)	\$2,000.00 /acre

## Schedule" A"

Item	Fee
Temporary Workspace (as per NG 013)	\$1,000.00/acre
<b>Renter Security Deposit:</b>	
a) Rural and Urban Residences	\$250.00 each
b) Commercial Buildings	\$450.00 each
<b>AGRICULTURE AND ENVIRONMENT FEES:</b>	
Beaver Control	
a) beaver control - affecting County resources	no fee
b) beaver control - not affecting County resources	\$500 per dam/per visit
<b>PROTECTIVE SERVICES CHARGES FEES:</b>	
Rental for tower space including electrical cost:	
a) Towers over 100 feet	\$3000.00 +GST/Calendar year or \$750.00 quarterly
b) Towers less than 100 feet	\$1800.00 +GST/Calendar year or \$450.00 quarterly
c) Towers that provide a general public benefit (i.e. internet services) to a large part of the County	\$900.00 +GST/Calendar year or \$225.00 quarterly
Parking Fee Schedule:	as per agreement