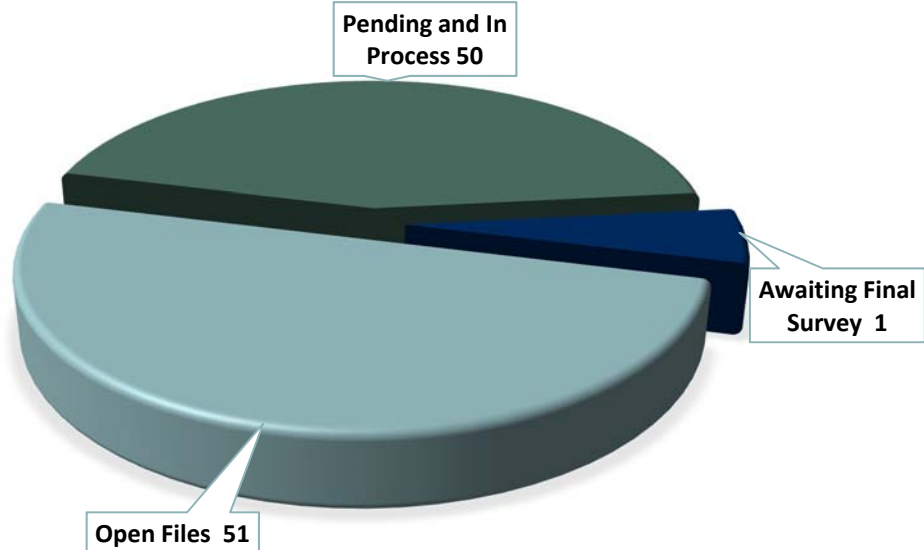


PLANNING & DEVELOPMENT

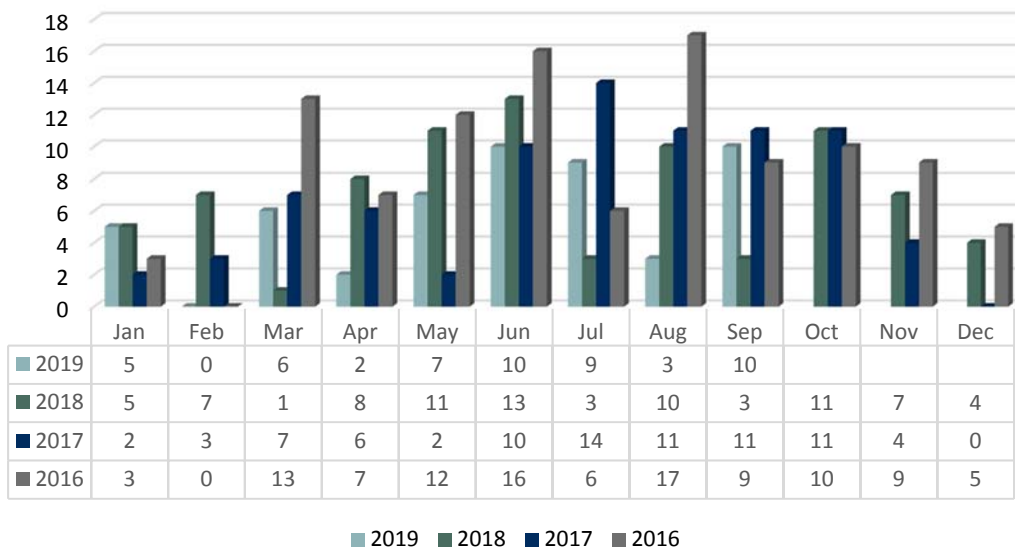


HIGHLIGHTS:

SUBDIVISIONS AS OF SEPTEMBER 30, 2019

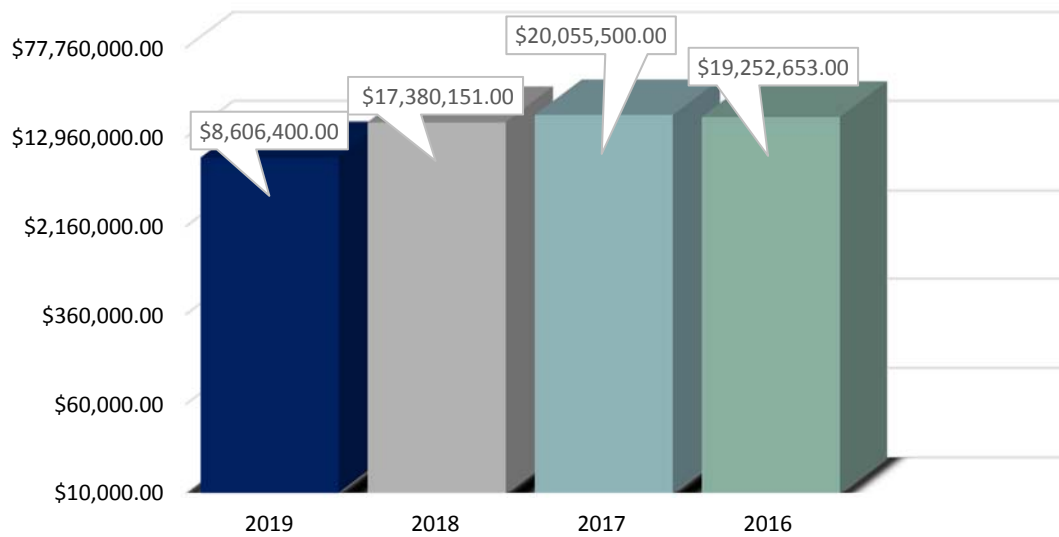


Permits per Month 2016-2019



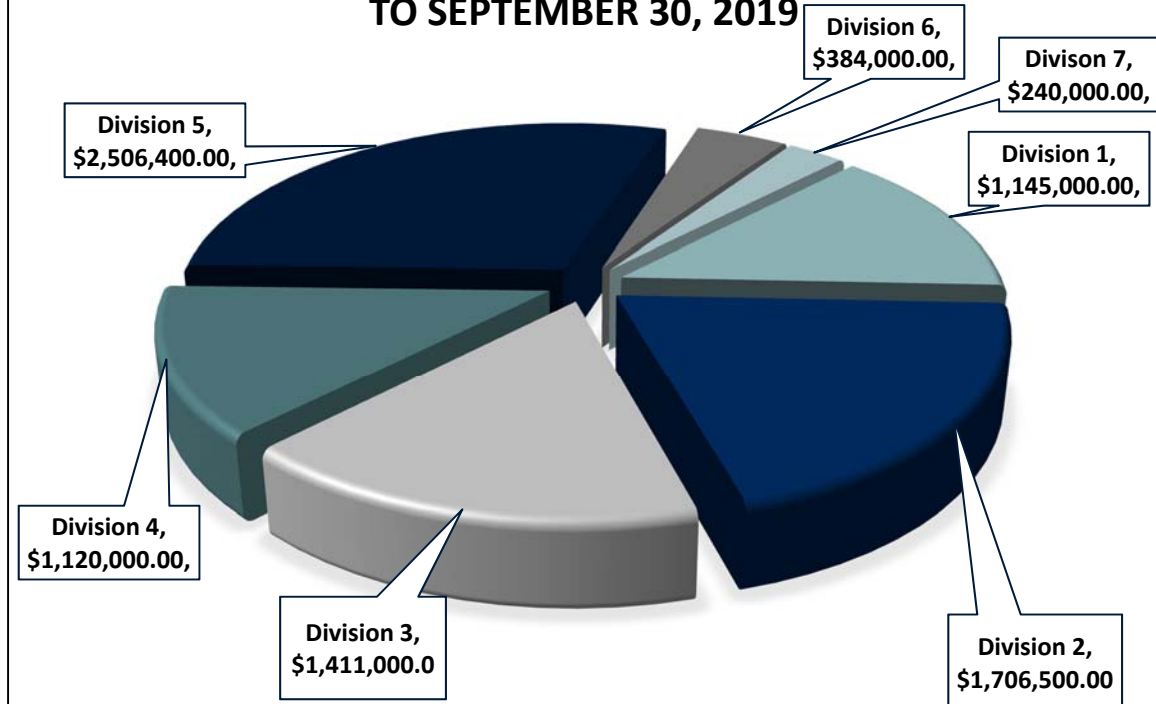
Down by ~ 18% in permit numbers by this time last year.

Value of Permits 2016-2019

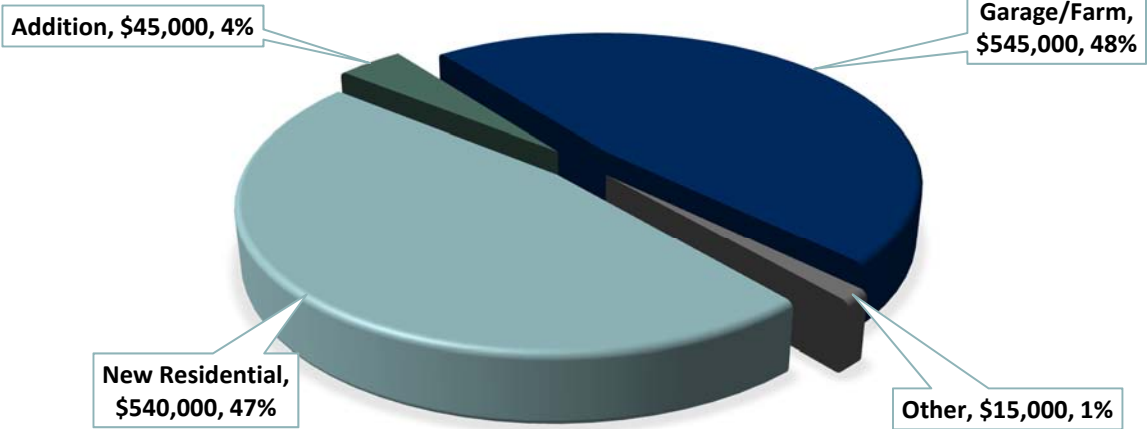


Up ~ 41% in value of permits by this time last year.

TOTAL VALUE OF PERMITS BY DIVISION 2019 TO SEPTEMBER 30, 2019

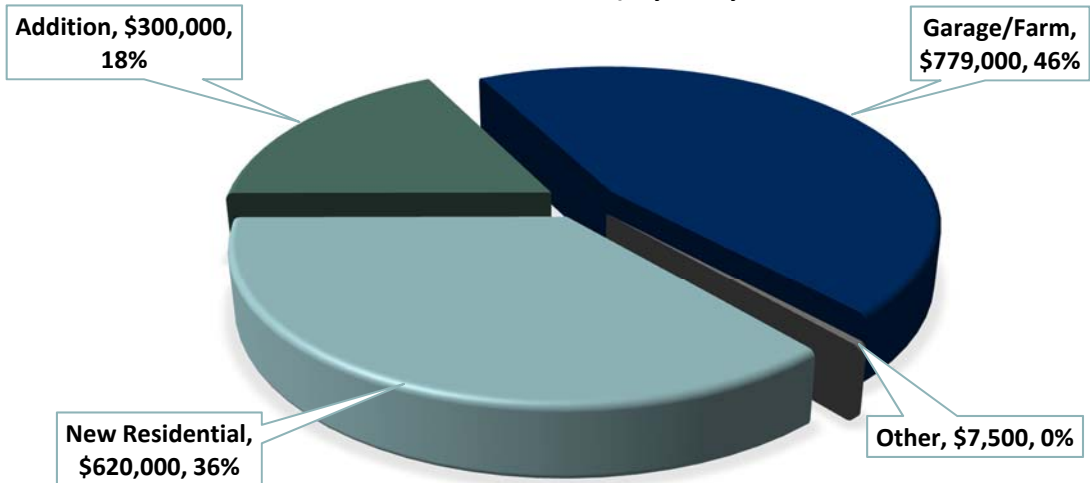


DIVISION 1: PERMITS BY TYPE
TOTAL VALUE \$1,145,000



2018 – 7 permits; 2019 – 7 permits; Even

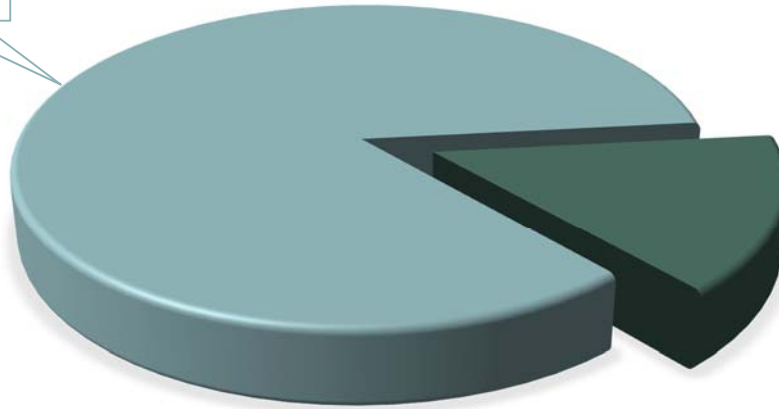
DIVISION 2: PERMITS BY TYPE
TOTAL VALUE \$1,706,500



2018 - 5 permits; 2019 - 11 permits; Up 55%

DIVISION 3: PERMITS BY TYPE
TOTAL VALUE \$1,411,000

New Residential,
\$1,195,000, 85%

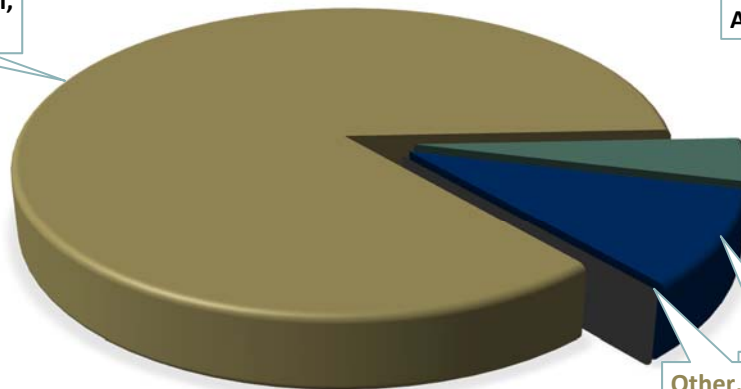


Garage/Farm,
\$216,000, 15%

2018 - 12 permits; 2019 - 6 permits; Down 50%

DIVISION 4: PERMITS BY TYPE
TOTAL VALUE \$1,120,000

New Residential,
\$960,000, 86%

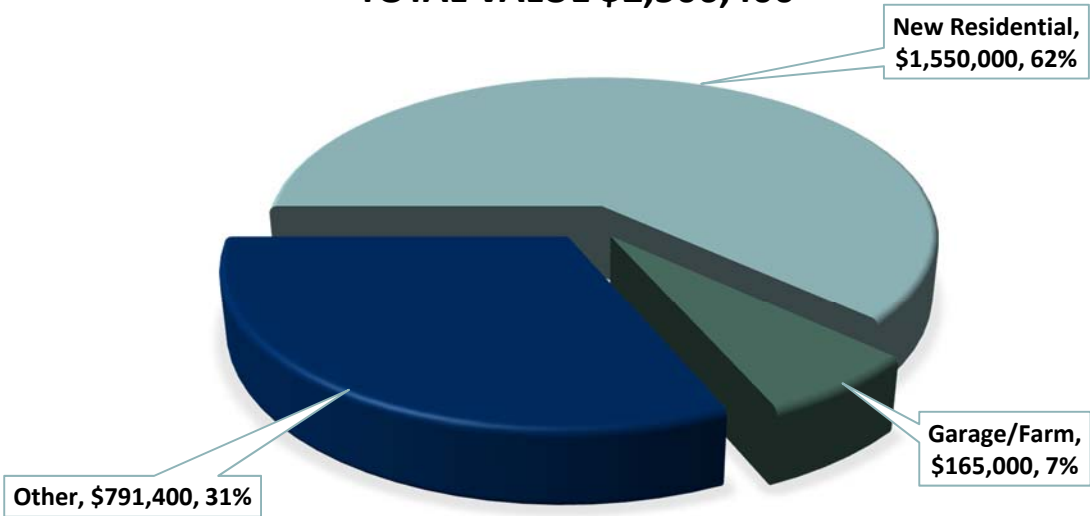


Addition, \$50,000, 4%

Other, \$0, 0% / Farm,
\$110,000, 10%

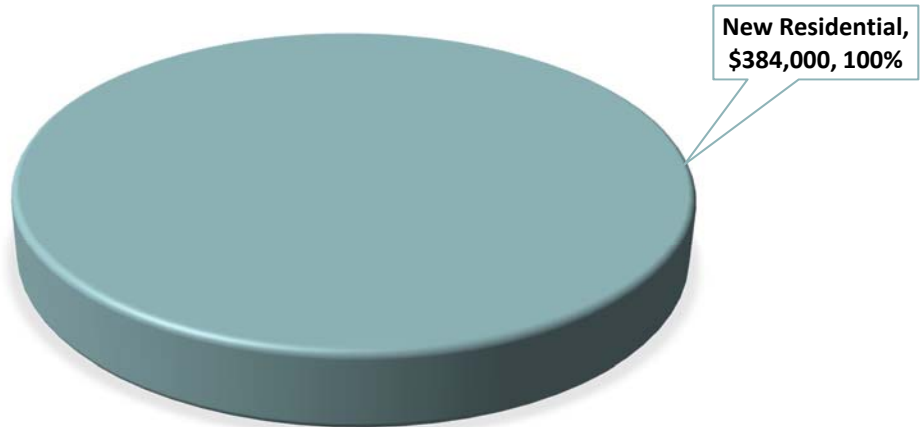
2018 - 10 permits; 2019 - 6 permits; Down 40%

DIVISION 5: PERMITS BY TYPE
TOTAL VALUE \$2,506,400



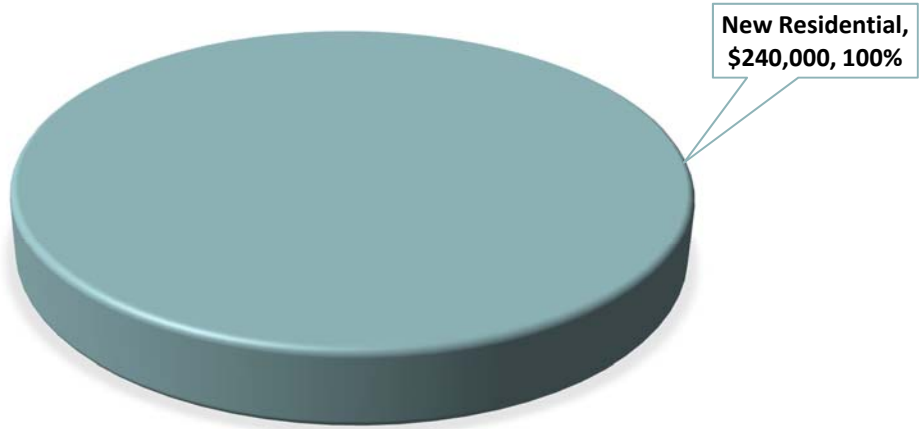
2018 - 14 permits; 2019 - 16 permits; Up 14%

DIVISION 6: PERMITS BY TYPE
TOTAL VALUE \$84,000



2018 - 6 permits; 2019 - 2 permits; Down 67%

DIVISION 7: PERMITS BY TYPE
TOTAL VALUE \$240,000



2018 - 5 permits; 2019 - 2 permits; Down 60%

OVERALL

2018 – 59 permits; 2019 – 50 permits; Down 15%

No commercial/industrial developments in 2019 to date. There were 3 C/I developments in 2018 by this date.

The increase in value in the “other category” in Division 5 is due to a Change of Use permit from truck storage to manufacturing

PLANNING & DEVELOPMENT SUMMARY

Economic Development, Tourism and Community Development

ECONOMIC DEVELOPMENT	COMMUNICATIONS	COMMUNITY DEVELOPMENT	FCSS
Strategic Project Management for the Tourism Opportunity Study. Consultants have completed one on one interviews with tourism stakeholders, draft plan underway and hosted a feedback session Oct 17 with those stakeholders involved to date. Final report is expected by December.	<p>General internal communications such as monthly staff newsletters, regular emails to the team.</p> <p>Developing a Visual Identity Guide that will outline how to implement proper usage of our CVR brand elements (logo, colors, fonts, templates, photos)</p>	Continued work with Community groups seeking funding for Community Enhancement & Recreation projects as well as processing applications (fall intake for New Initiatives; Programs & Events; Park Trust funds; School Reserve). The end of October is the deadline for annual facility and hall applications so it will be a busy month working with groups.	Applications for 2020 have now closed. Awaiting final funding agreement with the province before allocating funds. The agreements are delayed slightly due to provincial budget process.
Attended the launch of Project Gazelle (Community Futures Lloydminster), Frog Lake First Nations band meeting, two annexation Open Houses, NE AB Regional Tourism meeting, Industrial Hemp Meeting	General external communications focused on Taxes, Wetlands Adventure Day, employment opportunities, CAO transition Developed, edited, and distributed the Fall Quarterly Newsletter.	Taking initial steps to work on Community Development plan with Clandonald (planning meeting to be held Oct 19).	Attended planning meeting for the Mental Health & Wellness Conference in Vermilion
Monitoring Economic Development Roadmap activities. Have launched a Land Inventory program and making progress on posting enhanced online profile and industry data.	Worked with City of Lloydminster on hosting two annexation Open Houses. Made a presentation on the topic to the Frog Lake First Nations band meeting.	Attended initial meeting with Town of Vermilion and CVR representatives regarding the historical significance of the Islay Morrison School museum. The museum and Town will need to take the next step of confirming location and willingness to accept the building.	Met directly with several local agencies to assist with their application processes.
	Daily review and updating of social media and website. Completed a six	Assisted Agriculture & Environment team on hosting two very successful Wetland Adventure Days	

Next steps:

1. **Completion of the Tourism Opportunity Study** and review of recommendations to move forward with in 2020.
 2. Implementation of the Economic Development Roadmap with **a focus on finishing the online profile and data set**, as well as **developing a strategy for adding a full time person** to the Economic Development/Community Development/ Communications function.
 3. **Community Development Initiatives:** community plans and projects as they arise. Tools at our fingertips include community surveying, brainstorm sessions, marketing, and engagement initiatives. Each community will have different needs and tools that will work, as well as be motivated at different times.
 - a. **Clandonald** – initial discussions of a community development plan. Further details will come after the first meeting on October 19 with the Friends of Clandonald group. Various points of contact (emails, phone calls) have been made in the past 2 years so it is good progress to be meeting in person.
 - b. **Islay** – undertaking some historical based projects in relation to the Morrison School Museum and inquiry into conservation of the original Islay Hospital. Further research into the provincial resources available will need to be made before any progress can be reported. Continue to provide support to the group interested in the Museum Relocation Project.
 - c. **Blackfoot** – working with Planning & Development team on public engagement with Blackfoot on the upcoming Blackfoot Hamlet Plan.
 - d. **Various Hamlets** – have worked with many other recreation and social services groups within all the hamlets to discuss local needs
 4. **Heritage & Historical projects:** internal research being completed on the tools available through Alberta Historical Resources Foundation. This includes grants, guides on the development of Municipal Heritage Sites, historical marker program, Alberta Heritage survey of historic sites etc. This research will help better identify where and how CVR can respond to these types of projects.
 5. **Annual grants** for Community Enhancement and Recreation (Operations)
 6. **Processing FCSS** funding requests once provincial funding has been approved
 7. Communications: **visual identity guideline** to be completed by end of the year. Once a **revised Strategic Plan** is put into effect, review of the Communications Plan will need to be completed, as would extensive promotion (internally and externally) of the Strategic Plan. It is anticipated that this would take up a significant amount of time for the Communications function.
-

Regional Planning

The County continues to work with the MD of Wainwright and Minburn County to develop an Intermunicipal Collaboration Framework (ICF) and Intermunicipal Development Plan (IDP). The remaining funding from the St. Paul IDP & ICF funding will be put towards ICF *Vincinia Planning & Engagement Inc.* The County's and MD will work towards completing an IDP using internal staff. Once the milestones are reached for each important noted section, staff will either involve those committee members selected for the Intermunicipal Liaison Committee or each individual Municipal Council as a whole.

Intermunicipal Planning

Villages

Administrations from each Village within the County of Vermilion River and County administration continue work through supporting information for both the Intermunicipal Development Plan (IDP) and the overarching Intermunicipal Collaboration Framework (ICF).

As Administrations work collaboratively through the planning process, Council and/or Committee members will have involvement to allow for their insight and local context as well as ensuring the achievement of endorsement by respective Councils.

Administration will be forwarding meeting dates for November to those Intermunicipal Liaison Committee (ILC) members shortly.

Town of Vermilion

Both Administrations from the County and Town (Managing partner for this project) have reviewed the submission from consultants and the successful consultant is MNP & MPS. As of July 9, 2019 both municipalities and consultants have initiated a kick-off meeting to start the project with a goal to be completed beginning of March 2020.

City of Lloydminster

In working with the City of Lloydminster both Municipalities have signed a Memorandum of Understanding (MOU). Ensuring vibrant, healthy and resilient communities for their residents, and effective collaboration enhances certainty and predictability for economic development. The MOU further promotes confidence, sound planning and joint coordination moving forward.

The County and the City have concluded the Joint Regional Growth Study that will assist in informing future Intermunicipal documents and annexation.

Next steps are to finalize the MOU and move forward with discussions on Annexation.

Safety Codes – What Are They & How Do They Work?

Safety Codes are the provincially mandated permit requirements in every development, in the disciplines of Building, Electrical, Gas, Plumbing and Septic. Agricultural buildings are only exempt from the Building Permit process but are required to apply for all other permits if applicable.

In an Accredited municipality such as ours, we are required to ensure that all developers apply for the necessary safety codes permits. The County sets the fees for the safety codes permits in our Fee Schedule which is approved by Council. We contract this work out to two agencies: Superior Safety Codes Inc. and The Inspections Group Inc. In a non-accredited municipality, safety codes are governed under the Province, and their fee is used.

When a developer applies for a safety codes permit, they will apply and pay the required fee directly to one of the two agencies. The agency will then remit 100% of the fee revenue to us, less the 4% required to be paid to the Safety Codes Council of Alberta. The agency will then invoice us monthly as the permits get closed.

The contract between the County and the agencies is for a 75/25 split. This means when they invoice us, they will invoice for 75% of the total cost of the permit, and the County keeps 25%. The agencies receive the larger portion because they do the majority of the work, including inspections.

The 25% that the County receives is used to off-set the administrative costs spent in tracking, balancing, retaining and auditing the permits and finances.

Discipline	Type	Description	Municipality			
			Safety Codes Council	CVR	Bonnyville	St. Paul
Building	Residential	Based on \$/\$1,000 of construction value	\$8/\$1,000 up to \$1M	\$5.78/\$1,000 up to \$1M	\$0.40/ft ²	\$0.48/ft ²
	Commercial/Industrial	Based on \$/\$1,000 of construction value	\$9/\$1,000 up to \$1M	\$5.78/\$1,000 up to \$1M	\$5.50/\$1,000 up to \$1M	\$5/\$1,000 up to \$1M
Electrical	Residential	Based on value of installation/ft ²	\$0-\$1,000 = \$145	0-1,200ft ² = \$131.04	0-1,000ft ² = \$183.04	0-1,200ft ² = \$150
	Non-Residential	Based on value of installation	\$0-\$1,000 = \$175	\$0-\$1,000 = \$93.75	\$0-\$1,500 = \$121.68	\$0-\$1,000 = \$445
Gas	Residential	Based on # of outlets	5 outlets = \$190	5 outlets = \$147.42	5 outlets = \$221.52	5 outlets = \$115
	Non-Residential	Based on # of BTUs	0-100,000 BTU = \$130	0-150,000 BTU = \$109.50	0-100,000 BTU = \$112.50	0-150,000 BTU = \$110
Plumbing	Residential	Based on # of fixtures	1-5 fixtures = \$165	1-5 fixtures = \$114.75	1-5 fixtures = \$109.50	1-5 fixtures = \$110
	Non-Residential	Based on # of fixtures				
Septic	Mounds/Fields/Pump-out	Flat rate	\$465	\$273	\$152.88 - \$220.48	\$250
	Septic & holding tanks	Flat rate	\$325	\$218.40	\$128.96	\$100

MD of Wainwright Directs you to go to The Inspections Group
MD of Provost Directs you to go to Superior Safety Codes
Lamont County Directs you to go to Superior Safety Codes
County of Wetaskiwin Directs you to go to Superior Safety Codes

Blackfoot Residential Project

Posting of 5 lots within the Blackfoot residential project are available to the public on the County website at this current time. Moving forward with these posted lots, additional advertising will be completed at key points in time to capture perspective buyers' interest.

The City and the County have signed the memorandum of understanding (MOU) for the transmission line from Blackfoot connecting into the City infrastructure. Stantec has been retained to engineer the transmission line and will be completing a kick-off meeting shortly.

Once the design has been completed the County will release a tendering package for contractors to bid on. This is slated to be released in early 2020 with construction proposed for the summer of 2020.

Planning continues to work on the Growth and Expansion Planning for future growth in and around the Hamlet of Blackfoot. With the workload before planning staff, this will be pushed to the fall/winter of 2019 for review and amendment before engaging the public for their input.

The webpages on the County website (<http://www.vermilion-river.com/residents/communities.html>) have been uploaded for hamlets listed to allow the public and those living within those hamlets to be informed. As information is made available from the County, the webpages will be updated.

Annexation

As further information becomes available, the information will be relayed to County ratepayers either by newsprint, letter notification, and the County website, and will not be limited to any combination. Further information can be obtained from the County website; http://www.vermilionriver.com/departments/planning_development/annexation.html.