



SPECIAL CAPITAL PROJECT GRANT APPLICATION

PURPOSE

To fund community organizations, agricultural societies, recreation societies or associations and hall boards that are operating community facilities and programs within the County of Vermilion River. The goal is to build experiences that:

- **Accessible to all County residents**
- **Encourage participation and engagement**
- **Promote personal growth and wellbeing**
- **Safeguard natural resources, parks, and recreational opportunities**
- **Enhance community wellness**

Priority will be given to those programs/facilities focused on:

- **Healthy living and education**
- **Community enhancement**
- **Youth and seniors**

FUNDING OVERVIEW

There are a variety of grants available from the County of Vermilion River. These include operational, project and capital funding options. Funding for capital projects may come from special recreation tax levies, Recreational Reserve Fund, Park Trust Fund, hamlet reserve funds, or monies carried over annually from the Events grants. All capital projects will use this application for funding.

- Not all eligible projects will receive funding and even those that are approved may receive less than their requested amounts.
- CVR will have final approval on all fund allocations.
- Those that are approved will be required to complete financial reporting at the end of the project/year. If there is any outstanding reporting from previous projects, the organization will not be considered for new funding until it is submitted properly to CVR.

Organizations that are funded under existing cost share agreements are ineligible to apply for separate community enhancement funding but may still be eligible to apply for Park Trust Funds.

Inquiries about eligibility and applications can be submitted to:

County of Vermilion River

Attention: Candice McLean, Community Development Coordinator

4912 50 Ave Box 69 Kitscoty, AB T0B 2P0

email: community@county24.com

fax: 780.846.2716



SPECIAL CAPITAL PROJECT GRANT APPLICATION

WHO CAN APPLY?

- Non-profit organizations/associations looking to complete capital projects for their recreational facility or community hall.
- A special capital project may receive funding only once for capital expenditures.
- Each organization may make an application for capital funding every five years.

WHAT CAN THE FUNDS BE USED FOR?

- Special capital projects for new construction, renovation, major repairs or major purchases of furniture/equipment.
- Renovations that address building code and safety compliance will be given priority.

HOW MUCH CAN I APPLY FOR?

- CVR may fund a variety of options. Funding for capital projects may come from special recreation tax levies, Park Trust Fund, and/or hamlet reserve funds, or monies carried over annually from the Events grants. Funds allocated from Park Trust Fund are subject to the Municipal Reserve Policy.
- All Capital projects will be funded a maximum of up to 25 per cent of the total project costs
- Available funds will vary year to year and will be limited by the amount in Reserve funds.
- A special capital project may receive funding only once for capital expenditures.
- Each organization may make an application for capital funding every five years.
- All requests are reviewed by Council.

HOW DO I APPLY?

- Applications are accepted throughout the year.
- Please note that major funds may take up to one year to approve for funding.
- Visit the County of Vermilion River website or contact the Community Development Coordinator to obtain an application form.
- Complete the application form and submit to the County of Vermilion River by the appropriate deadline.
- Organizations must demonstrate its ability to execute the project by providing the following information:
 - A project plan
 - The benefit to the community and County residents
 - A financial outline
 - Any other information that may be requested during review of the application that will assist Council



EVALUATION CRITERIA

- Capital Projects should meet the special capital funding goals:
 - Sustainability – management of financial, environmental, and social resources to ensure long-term viability and resilience
 - Efficiency – the degree to which resources are utilized optimally to achieve project outcomes
 - Commitment – dedication and obligation of financial resources, time and effort towards successful initiation, execution and completion of the project's goals and objectives

All applications will be evaluated based on the following points system. The score will be used in considering the maximum funded amount:

CRITERIA	POINTS
User days	5
Number of users per year	10
Business Plan/Feasibility/Needs Assessment	20
Financial Plan	10
Alternative funding sources	10
Partnerships with local groups to access facility at lower cost; partner on project	10
Safety & Building Codes	10
Initiatives to show sustainability	10
Commitment to CVR Funding Goals: Sustainability, Efficiency, Commitment	5
Commitment to recreation focus: Seniors, Youth, Education, Healthy & Active Living, Community Enhancement	10



SPECIAL CAPITAL PROJECT GRANT APPLICATION

ORGANIZATION LEGAL NAME:

Marwayne Agricultural Society

MAILING ADDRESS: (all correspondence and cheques will be mailed to this address)

ADDRESS: Box 507

TOWN: Marwayne

POSTAL CODE: T0B 2X0

If Applicable: Website www.marwayneagsociety.com

Check if you use social media to promote your facility/organization: Facebook Twitter

CONTACT INFORMATION:

	President/Chair	Secretary	Treasurer
Name:			
Phone:			
Fax:			
Email:			

INCORPORATION ACT REGISTERED UNDER: Societies Act

INCORPORATION NUMBER: 5914285530

DATE OF INCORPORATION: February 21, 1975

FACILITY NAME:

Marwayne Arena

LEGAL DESCRIPTION/PHYSICAL ADDRESS:

209 2nd Avenue South Marwayne AB T0B 2X0

REGISTERED HOLDER OF LAND TITLE:

Village of Marwayne

Is your facility receiving any financial assistance from other agencies, levels of government or other sources (rental fees, admissions, memberships, donations, sponsorships, fundraising etc.)?

YES NO

If yes, please explain/list other funding sources:

The Marwayne Agricultural Society receives rental fees, donations, and sponsorships towards our arena. We also annually receive municipal operational funding from the County of Vermilion River and the Village of Marwayne.



FUNDING REQUEST

AMOUNT OF FUNDING REQUESTED \$ 1,000,000.00 Debenture

Describe what the Special Capital funds will be utilized for. Identify if your project is to address any Safety or Building code issues. Please add any design concepts or other details to describe/showcase your project.

The Marwayne Agricultural Society would utilize the Special Capital Funds to replace the ice plant and complete the renovation to the Marwayne Arena. Our current ice plant is no longer functioning to the best of its ability and is becoming increasingly costly to repair and maintain. Our service providers have advised that its replacement is necessary to ensure the safety of our facility users as we did experience a few ammonia leaks leading up to the temporary closure of the arena. At the present time, the arena is being renovated and all of the brine lines, boards and ice surface are being replaced. This current stage of the renovation was made possible through our fundraising initiatives, donations, in-kind labor from our dedicated volunteers, municipal contributions from the Village of Marwayne and provincial funding under the Community Facility Enhancement Program. The final piece of the arena project is to replace the original ice plant, replace the roof, install new heaters, design and construct new bleachers, and paint all of the interior walls in order to provide our facility users with a safe, energy efficient, and reliable facility to serve their recreational needs for decades to come. The replacement of the ice plant and overall arena renovation will enable us to continue to provide a space for minor hockey, senior hockey, figure skating, canskate, private rental opportunities, hockey tournaments, special events, pro bull riding, etc.

Provide an overview of the impact your facility has on your community.

The Marwayne Agricultural Society is the umbrella organization for the majority of the community groups within the Village of Marwayne. Our purpose is to recognize and create synergies between the Village of Marwayne, the Minor Ball Association, the Dance Academy, the Community Hall Board, the Curling Club and Arena Board and the Lea Park Rodeo Association. The Marwayne Agricultural Society's mission is ultimately to provide recreational opportunities to all persons, regardless of age, religion, race or ability, through regular programming and special events. The Marwayne Agricultural Society offers a wide range of regular programming as well as annual recurring and one-off events. More specifically, the Marwayne arena offers: a Minor Hockey Program; Senior Hockey Program; Men's, women's and junior curling; arena and curling rink rentals for the Marwayne Jubilee School recreational program as well as members of the public at large; figure skating; ringette; and professional bull riding events. Further to this, we are also the host of many events, including but not limited to: the Lea Park Rodeo dance; hockey tournaments; concerts; pancake breakfasts; Christmas parties; recitals; and various community events and suppers throughout the year.

FACILITY USAGE – PRIOR YEAR

	# of DAYS	# of USERS
Total Usage for Facility (# of days the facility is occupied/used each year and # of users attending those days of use)	245	9000
Used by Applicant Organization	200	6500
Used by Other Organizations		
Used for Private Functions (i.e. rentals, etc.)	45	2500

FACILITY FOCUS – What groups of people will your facility serve?

Seniors Youth Education Healthy & Active Living Community Enhancement



FINANCIAL OVERVIEW OF PROJECT

REVENUE:		
Fundraising		\$ 148,352.00
Donations/Bequests/Sponsorships		\$ 52,648.40
Grants:		
Municipal	Village of Marwayne	\$ 150,000.00
Provincial	CFEP Grant Funding	\$ 482,500.00
Other: (i.e. Provincial Associations, etc.)	ADAMA	\$ 10,000.00
Other:	County of Vermilion River Debenture Request	\$ 1,000,000.00
	TOTAL REVENUE	\$ 1,843,500.40
CAPITAL EXPENSES:		
Building Construction		\$ 916,805.98
Building Renovation		\$ 773,820.00
Landscaping		\$
Major Equipment Maintenance		\$
Major Equipment Purchase		\$ 925,000.00
Other		\$ 315,390.65
		\$
	TOTAL EXPENSES	\$ 2,931,016.63
	PROJECTED SURPLUS (DEFICIT)	\$ -1,087,516.23

Please attach any comprehensive Project Plans, Feasibility Studies or other details to support your Special Capital Project Application.

Have you done any feasibility studies related to the Capital Project? Have you consulted with your community on determining a need for this Capital Project?

The Marwayne Agricultural Society has not completed any formal feasibility studies related to the Capital Project. That being said, we have extensively consulted with our community in order to determine the need for the arena renovation and ice plant replacement. We have been doing our best over the last several years to extend the life of our ice surface and the functionality of our ice plant but unfortunately, it is no longer feasible. We have been experiencing a difficult time sourcing parts for the continued operation of our ice plant and the associated costs with the frequent replacements and maintenance is becoming burdensome. Our community, as well as the surrounding areas, have come to depend on our facility for their recreational needs and we want to ensure that we can maximize its lifespan by replacing the essential components it requires to be operational. We have submitted additional grant applications for funding to offset the current deficit in our project budget and are hopeful that we will be successful in obtaining these grants in the fall of 2024 and 2025.

Will you be partnering with any community groups or existing facilities? If yes, what will your partnership look like?

The Marwayne Agricultural Society will be partnering with our community groups that fall under the Agricultural Society umbrella such as the arena board and curling club as well as the Village of Marwayne. Our volunteers are the backbone of our community and they are working tirelessly to provide their assistance in-kind through all phases of the arena renovation. Comparatively, the Village of Marwayne has offered their assistance, both financially and in-kind, should we require the use of their equipment, staff, storage or disposal facilities.



OBLIGATION OF GRANT RECIPIENTS

Grant funding recipients will receive notification outlining the approved grant amount, including specific items approved or denied. Organizations may only spend grant funds on the specific items approved. Recipients must submit a **Project Report** to verify that the funds were spent in the manner intended and approved prior to the next recreation grant funding cycle. Failure to submit a report, or delinquency in submission, may affect future grant application consideration. At any time, grant recipients must permit a representative of the County of Vermilion River to examine financial reports and supporting documents to determine whether the grant funding has been spent as intended and approved. Grant recipients will be required to recognize funding received from the County of Vermilion River in some manner. Indicate below, what that recognition will look like.

FUNDER RECOGNITION PLAN: (must check at least one)

- On-site Signage (in consult with County)
- County Logo/Name in Agency Newsletter
- County Logo/Name in Advertising
- County Logo/Name recognized at a public event
- County Logo/Name recognized on Agency Social Media
- Other:

Please note: By accepting receipt of this grant, organizations are obligated to complete the County of Vermilion River Community Enhancement & Recreation Grant Accounting Report and show proof of completed funding recognition as indicated above.

DECLARATION STATEMENT

WE, THE UNDERSIGNED, HEREBY CERTIFY THAT THIS APPLICATION CONTAINS A FULL AND ACCURATE ACCOUNT OF ALL MATTERS STATED WITHIN. FURTHERMORE, WE UNDERSTAND FULLY OUR OBLIGATION TO SUBMIT THE GRANT ACCOUNTING REPORT AND ANY REQUESTED FINANCIAL INFORMATION.

Name: (please print)



Title:
President

Date:
August 7, 2024

Title:
Vice President

Date:
August 7, 2024

Note: requires two (2) authorized representatives from the applying agency to sign the application.

The personal information on this form is being collected for the purpose of determining the eligibility of an applicant to receive recreation funding. This information is collected under the authority of Section 33 (c) of the Freedom of Information and Protection of Privacy Act and may become public information once it is submitted to the District Recreation Advisory Board and/or municipal Council and may be published in a Council meeting agenda. Questions regarding the collection of this information can be directed to the FOIP Coordinator at the County of Vermilion River office.