

**COMMITTEE MEETING DATE: OCTOBER 22, 2024**

## **BRIEFING NOTE - TO COUNCIL**

### **SUBJECT**

**POLICY NG 016 – NATURAL GAS BILLING POLICY**

### **RECOMMENDATION**

THAT the County of Vermilion River Policy and Priorities Committee recommend that the County of Vermilion approve Policy NG 016 – Natural Gas Billing Policy as presented.

### **DETAILS**

Background:

The Natural Gas Billing Policy formalizes, standardizes, and consolidates practices for establishing and terminating accounts, monthly billings, deposits, and other matters related to Natural Gas billing into one policy.

Discussion:

The policy has been reformatted to fit into the new policy template. The content remains the same with some minor additions regarding Automatic Meter Reading Installation. Policy NG 012 can be rescinded as all the information in NG 012 Automatic Meter Reading is now included in the proposed policy NG 016 Natural Gas Billing Policy.

Relevant Policy/Legislation Practices:

Desired Outcome (s):

THAT the County of Vermilion River approve Policy NG 016 Natural Gas Billing Policy as presented.

Response Options:

THAT the County of Vermilion River approve Policy NG 016 Natural Gas Billing Policy as presented.



## IMPLICATIONS OF RECOMMENDATION

Organizational:

Financial:

Communication Required: Natural Gas Utility Customers, County of Vermilion River Staff, and County of Vermilion River Council.

Implementation: Director of Natural Gas Utility

## ATTACHMENTS

NG 016 – Gas Billing Policy (Original).pdf.

Proposed NG 016 – Tracked Changes

Proposed NG 016 – Accepted Changes

PREPARED BY: ACAO Hannah Musterer and Sarah Armstrong on behalf of Louis Genest

DATE: August 1, 2024