



MEETING DATE: MARCH 11, 2025

REQUEST FOR DECISION - TO COUNCIL

SUBJECT

BYLAW 25-04 – A BYLAW TO AMEND BYLAW 19-01 COUNCILLOR CODE OF CONDUCT

RECOMMENDATION

THAT the County of Vermilion River rescind Motion Number 2025-02-51 THAT the County of Vermilion River give First Reading to Bylaw 19-01 Council Code of Conduct with amendment to 5.1 vi. to add the word “not”.

THAT the County of Vermilion River give First Reading of Bylaw 25-04 a Bylaw to amend Bylaw 19-01 Councillor Code of Conduct.

THAT the County of Vermilion River give Second Reading of Bylaw 25-04 a Bylaw to amend Bylaw 19-01 Councillor Code of Conduct.

THAT the County of Vermilion River Introduce for Third and Final Reading of Bylaw 25-04 a Bylaw to amend Bylaw 19-01 Councillor Code of Conduct.

THAT the County of Vermilion River give Third and Final Reading to Bylaw 25-04 a Bylaw to amend Bylaw 19-01 Councillor Code of Conduct.

DETAILS

Background:

Bylaw 19-01 was introduced at the Policy and Priority meeting on February 18, 2025, for discussion. Administration proposed several amendments to the Bylaw, including a review of the complaint and sanction process. The revised Bylaw was presented at the Council meeting on February 25, 2025, where Council passed a motion to grant the first reading to the amended bylaw.

However, in order to follow the correct procedure for passing the amended bylaw, a new bylaw, 25-04, needs to be created to implement the amendments. As a result, the first reading motion for Bylaw 19-01 must be rescinded, and Bylaw 25-04 will require three readings.



Other than the addition of “ not” in section 5.1.vi, the content of the proposed amendments remains unchanged from what was presented at the Policy and Priority meeting on February 18 and the Council meeting on February 25.

Discussion:

The Municipal Government Act (MGA) Section 146.1 requires that all municipalities adopt a Council Code of Conduct by bylaw.

The Code of Conduct for Elected Officials Regulations Section 1 states that “the code of conduct each council is required to establish governing the conduct of its councilors pursuant to section 146.1 of the MGA must be consistent with the MGA and any regulations made under the MGA, and at a minimum, include the following topics:

1. Representing the municipality
2. Communicating on behalf of the municipality
3. Respecting the decision-making process
4. Adherence to policies, procedures and bylaws
5. Respectful interactions with councilors, staff, the public and others
6. Confidential information
7. Conflicts of interest
8. Improper use of influence
9. Use of municipal assets and services
10. Orientation and other training attendance
11. A complaint system as to who can make a complaint, the method by which the complaint can be made, the process used to determine the validity of the complaint and the process to be used to determine how sanctions are imposed if a complaint is determined to be valid

Relevant Policy/Legislation Practices:

The Municipal Government Act

The Code of Conduct for Elected Officials Regulation

Desired Outcome (s):

THAT the County of Vermilion River rescind Motion Number 2025-02-51 THAT the County of Vermilion River give First Reading to Bylaw 19-01 Council Code of Conduct with amendment to 5.1 vi. to add the word “not”.



THAT the County of Vermilion River give First Reading of Bylaw 25-04 a Bylaw to amend Bylaw 19-01 Councillor Code of Conduct.

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IMPLICATIONS OF RECOMMENDATION

Implementation: If the bylaw is passed, update the bylaw on the website.

ATTACHMENTS

[Current - Bylaw 19-01 Council Code of Conduct Bylaw.pdf](#)

[Summary of Proposed Council Code of Conduct Bylaw Changes.pdf](#)

[Tracked Changes - Council Code of Conduct Bylaw - February 11, 2025.pdf](#)

[Proposed - Council Code of Conduct Bylaw - February 11, 2025.pdf](#)

[Bylaw 25-04 - Bylaw to Amend Bylaw 19-01- March 6, 2025.pdf](#)

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DATE: March 6, 2025