

VERMILION & DISTRICT HOUSING FOUNDATION
REGULAR BOARD MEETING MINUTES
February 27, 2025

Board Representatives:

Councillor Stacey Hryciuk	Chair	Present	County of Vermilion River
Councillor Robert Snow	Vice-Chair	Present	Town of Vermilion
Reeve Marty Baker	Director	Present	County of Vermilion River
Councillor Joshua Rayment	Director	Present	Town of Vermilion
Kimberly Thompson	Director	Present	Public Member
Barbara Sjoquist	Director	Present	Public Member – MD of Wainwright
Marcel Berard	Director	Present	Public Member

Administration:

Brittany Bratrud	CAO	Present
Sasha Savic	CFO	Present
Joy Bell	Consultant	Present

1. Call to Order

Chair Stacey Hryciuk called the meeting to order at 4:01 PM

1.1 Additions to Agenda

8.4 Advocacy Piece

8.5 Sponsorships

8.2 Receive report from negotiating committee – Moved to Closed Session

2. Acceptance of the Agenda

Motion 2025-02-19

Director Barb Sjoquist moved to accept February 27, 2025 Board Meeting agenda with additions.

CARRIED

3. 3.1 Regular Board Meeting January 23rd, 2025

Adoption of Minutes

Motion 2025-02-20

Director Marcel Berard moved to approve January 23rd, 2025 Regular Board Meeting minutes as presented.

CARRIED

3.2 Special Board Meeting February 13, 2025

Motion 2025-02-21

Director Marty Baker moved to approve February 13, 2025 Special Board Meeting minutes as presented.

CARRIED

3.3 Special Board Meeting February 19, 2025

Motion 2025-02-22

Director Joshua Rayment moved to approve February 19, 2025 Special Board Meeting minutes as presented.

CARRIED

4. Disbursement Listing

4.1 January 2025 Disbursement Listing for information

Motion 2025-02-23

Director Josh Rayment moved to postpone January disbursement listing until next meeting.

CARRIED

5. Financial Statements

5.1 Financial Statements

5.1.1. January 2025 Review

Motion 2025-02-24

Vice-chair Rob Snow moved to approve January 2025 Review Financial Statements as presented.

CARRIED

6. Correspondence

N/A

7. Old Business – Actioned

7.1.1. Handi-Van Motion 2025-01-008 – Motion required

Motion 2025-02-25

Director Kim Thompson moved to table the Handi-Van Proposal AR-42.1-2024 for a minimum of six months the proposal is to be re-examined at that time.

CARRIED

8. New Business

8.1 Admin Report Ar-45-2025 Apply for line of Credit. Action was Tabled at the January 23, 2025, meeting.

Motion 2025-02-26

Vice-chair Rob Snow moved to start the application process for Line of Credit at Vermilion Credit Union.

CARRIED

Motion 2025-02-27

Vice-chair Rob Snow moved to investigate possibility of advancement of requestion funds from municipalities.

CARRIED

8.2 Receive Report from Negotiating Committee

Director Joshua Rayment moved this item into closed session as per 1.1

CARRIED

SA
BB

8.3 Admin Report AR-53-2025 Underage Tenant Approval

Motion 2025-02-28

Director Joshua Rayment made the motion to approve underage tenants as suggested on admin report provided.

REJECTED

8.4 Advocacy piece – For information and discussion

8.5 Sponsorships – For information and discussion

9. Incident Report – N/A

10. CAO Report – For Information – Motion

Motion 2025-02-29

Director Joshua Rayment moved to accept the CAO Report for information.

CARRIED

11. Date of Next Meeting

Date of next meeting is scheduled for March 27, 2025 @ 4:00 PM in the Rotary Room.

12. Closed Session

Motion 2025-02-30

Vice-chair Rob Snow moved to go into Closed Session at 6:02 pm.

CARRIED

CAO Brittany Bratrud, CFO Sasha Savic and Consultant Joy Bell left the meeting at 6:15 PM

Motion 2025-02-31

Vice-chair Rob Snow moved to go out of closed session at 6:54 PM

Motion 2025-02-32

Vice-chair Rob Snow moved to appoint Brittany Bratrud as CAO for Vermilion & District Housing Foundation.

CARRIED

Motion 2025-02-33

Director Marcel Berard motioned to spend \$150 on card and gift for Carrie Kohlruess paid for from Board expenses.

CARRIED

Motion 2025-02-34

Director Marty motioned to add Brittany Bratrud to signing authority at the Credit Union. Signers being Rob Snow, Stacey Hryciuk, Brittany Bratrud and Sasha Savic. All expenditures will be signed by one board member and one employee.

CARRIED

13. Adjournment

Chair Stacey Hryciuk adjourned meeting of the Vermilion & District Housing Foundation Board of

SH

RB

Directors at 8:59 PM

Stacey Hryciuk

Stacey Hryciuk
Board Chairman

Signed electronically March 28/25

Brittany Bratrud

Brittany Bratrud
Chief Administrative Officer