

**COUNTY OF VERMILION RIVER
BYLAW NO. 23-12
FEE BYLAW**

**BEING A BYLAW OF THE COUNTY OF VERMILION RIVER IN THE PROVINCE OF
ALBERTA, TO AMEND THE COUNTY OF VERMILION RIVER FEE BYLAW (BYLAW 21-12)**

A BYLAW to amend the County of Vermilion River Fee Bylaw (Bylaw 21-12)

WHEREAS the Municipal Government Act (MGA); Statutes of Alberta, 2000 Chapter M-26, section 7(f) permits a municipality to regulate services provided by or on behalf of the municipality; and

NOW THEREFORE the Council of the County of Vermilion River, duly assembles, enacts as follows:

That Bylaw No. 21-12, being a bylaw setting the Fees and Services of the County of Vermilion River, is hereby amended as follows:

- Schedule "A" Administrative Fees Schedule is hereby amended by replacing the existing Schedule "A" Administrative Fees Schedule with Schedule "A" attached hereto and forming a part of this bylaw.

SHOULD any provision of this Bylaw be determined to be invalid, then such provisions shall be severed, and the remaining bylaw shall be maintained.

THIS Bylaw shall come into force and effect upon receiving Third and Final Reading and having been signed by the Reeve and Chief Administrative Officer.

READ A FIRST TIME THIS 13 DAY OF June 2023.

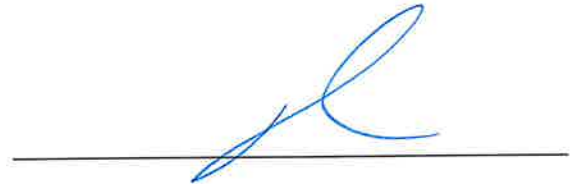
READ A SECOND TIME THIS 13 DAY OF June 2023.

READ A THIRD TIME THIS 13 DAY OF June 2023.

SIGNED by the Reeve and Chief Administrative Officer this 13 day of
June 2023.

A handwritten signature in blue ink, appearing to read "Stacy Hryciuk", written over a horizontal line.

REEVE

A stylized handwritten signature in blue ink, written over a horizontal line.

CHIEF ADMINISTRATIVE OFFICER

SCHEDULE "A" ADMINISTRATIVE FEES

Item	Fee
ADMINISTRATION FEES:	
Information Requests:	
FOIP Request (no GST)	As per the <i>Freedom of Information and Protection of Privacy Regulations</i> A.R. 186/2008, as amended
Outside of a FOIP Request:	
Locating and retrieving a record(s), supervising the examination of a record(s), and for preparing and handling a record(s) for disclosure	\$35.00/hour (first 1 h hour fee)
For producing a record from an electronic record:	
a) Computer processing and related charges	Actual cost to public body
b) Computer programming	\$50.00/hour
For shipping any item requested:	Actual amount incurred
Document Provision:	
a) Photocopies, paper and computer printouts	\$0.50 per page
b) CDs/DVDs/Flash drives	\$15.00 each
c) Plotting (colour or black and white - includes GST):	
i) Villages – less than 80% coverage	\$8.00/linear foot
ii) Villages – more than 80% coverage	\$10.00/linear foot
iii) Private Sector – less than 80% coverage	\$11.00/linear foot
iv) Private Sector – more than 80% coverage	\$18.00/linear foot
Council Agendas & Minutes:	
Available on County website: vermillion-river.com	
a) Minutes - printed & picked up at office	As per document charges above
b) Minutes - printed & mailed	As per document charges and mailing charges
c) Agendas - summary page	No charge
d) Agendas - detailed agenda package printed	As per document charges above
e) Agendas - detailed agenda package printed and mailed	As per document charges and mailing charges
Other media not listed above:	
Flags:	
a) Schools located within the County - one of each flag per year	No charge
b) Public (Alberta/Canada/County flags)	Actual cost to public body
County Pins:	\$1.00 each

Amended by
Bylaw 21-21

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Bylaw 23-02

Maps:	
a) Picked up at office:	
i) Folded Maps	\$15.00 each
ii) Rolled Maps	\$25.00 each
b) Maps mailed out	
i) Folded Maps	\$20.00 each
ii) Rolled Maps	\$45.00 each
Aerials:	\$10.00 each
Tax Information:	
a)	
b) Tax Certificate (written request required)	\$20.00 (no GST)
c) Assessment Appeal Fee (CARB & LARB)	Fees as per MRAC Section 12 Fees as of January 1, 2023 Schedule 2 CARB \$650 LARB \$50
Fax Machine Services:	
a) Staff:	
i) In-coming fax	\$1.00 per page
ii) Out-going fax - local	\$1.00 per page
iii) Out-going fax – long distance	\$1.50 per page
b) Public	
i) Out-going fax – Canada	\$1.50 per page
ii) Out-going fax – United States	\$2.00 per page
iii) Out-going fax – Toll free #	\$1.00 per page
iv) In-coming fax	\$1.00 per page
NSF Cheques or Stop Payment:	\$48.00 per item
PLANNING AND DEVELOPMENT FEES:	
Documents:	
a) Land Use Bylaw	\$50.00
b) Municipal Development Plan	\$15.00
c) Inter-municipal Development Plan	\$25.00 each
d) Inter-municipal Collaboration Framework	\$15.00 each
e) Area Structure Plan and Other Studies	\$50.00 each
f) Historical Information Request (written request required)	\$75.00 each
g) Environmental Information Request (written request required)	\$75.00 each
Development Permit Fees:	
a) Permitted Use	\$150.00 each
b) Discretionary Use	\$350.00 each (up to 10% variance)
c) Decks & Demolition	\$50.00 each
d) Agricultural Buildings & Structures	\$50.00 each
e) RV Campground (requires an approved Site Development Plan)	Permitted: \$300.00

	Discretionary: \$450.00 (up to 10% variance)
f) Revision to an Active Development Permit (minor revision)	Before Development completion: Residential \$250.00 Non-Residential \$450.00
g) Revision to an Active Development Permit (major revision)	Must re-apply
h) Development Permit Time Extension	\$100.00 each)max of 2)
i) Post Development Application (development without permit)	\$450.00 penalty (each) + permit application fee
j) Compliance Letter	\$75.00 each (\$125.00 rush request)
k) Occupancy Permit	Residential: \$50.00 Non-residential: \$75.00
l) Variance over 10%	Residential: \$550.00 + permit application fee Non-residential: \$600.00 + permit application fee
m) Natural Resource/Extraction/Ground Disturbance Operations	\$350.00 each
n) Towers (communication, weather. etc.)	\$350.00 each
o) Rural Address Signs	\$280 + GST
Bylaws, Agreements, and Other:	
a) Land Use Bylaw Amendment	\$1,200.00 each
b) Withdrawal of Bylaw Amendment Application after the Bylaw is written	No fee refund
c) Withdrawal of Bylaw Amendment Application before Bylaw is written	75% refund
d) Land Use Redesignation (rezoning)	\$1,200.00 each
e) Municipal Development Plan Amendment	\$1,200.00 each
f) Inter-Municipal Development Plan Amendment	\$5,000.00 each
g) Adopting/ Amending an Area Structure Plan	\$2,000.00 each + \$200.00/gross hectare (contractor engineering fees may apply)
h) Preparation of a Development Agreement (for the creation of 4 or more parcels)	\$3,200.00 each + 2.5% of security plus legal fees (subject to engineering systems appraisal; contractor engineering fees invoiced separately)
i) Preparation of a Development Agreement – Minor – less than 4 parcels (no road, drainage, or water/sewer)	\$50.00

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j) Preparation of a Development Agreement – Major – less than 4 parcels (may include road, drainage, or water/sewer, etc.)	\$1200.00
k) Preparation of an Area Structure Plan/Site Development Plan (proposals creating over 4 parcels on a quarter section)	\$10,000.00 + GST (contract engineering fees invoiced separately)
l) Preparation of an Encroachment Agreement	\$3,200.00 each (contractor engineering fees may apply)
m) Contravention of the Land Use Bylaw - Stop Order	All costs associated with the contravention to be applied to tax roll account
n) Request for review of Contravention Order	\$350.00 each
o) Approach Permit Application	\$300.00 + GST
p) Bylaw Review	\$300.00 each
q) Caveat Discharge	\$110.00 + GST
r) Digital Copies of Plans	\$10.00
s) Approach Construction Deposit	Contractor Estimate + 25%
t) Road Upgrade Deposit	Contractor Estimate (100% deposit)
Subdivisions:	
a) Cost of complete subdivision	As per Subdivision Authority
b)	
c) County Administration Fee - 1 parcel	\$210.00 + GST
d) County Administration Fee - 2 to 4 parcels	\$400.00 + GST
e) County Administration Fee - more than 5 parcels	\$400.00 + GST per parcel
Appeals:	
Subdivision and Development Appeal Board Application	\$400.00 (100% refundable if appeal is upheld)
Land:	
a) Acquisition greater than 100-foot right-of-way	\$3,000.00/acre
b) Less than 100-foot right-of-way	\$3,000.00/acre (Minimum payment of \$500)
c) Road Allowance License	\$250.00 Application Fee \$100.00 Annual License Fee
d) Crop Lease	\$40.00 per Acre
e) Grazing Lease	\$40.00 per Acre
f) Miscellaneous Lease	\$250.00 per year or minimum property taxes, whichever is greater
Road Closure Application:	\$250.00 plus all subdivision and survey costs
PUBLIC WORKS FEES:	
Residential Dust Control	
a) 300 metres	\$1,500.00 + GST

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b) 200 metres	\$1,000.00 + GST
Snow Plow Flags (waiver required):	
a) Seniors/Disabled	\$50.00 per year
b) Ratepayer	\$200.00 per year
c) Buffalo Trail Public School Bus Route	
i) Parental Choice	\$200.00 per year
ii) End of Route	No Fee
iii) Essential	No Fee
d) Flag Mailed	Cost of Flag + \$10.00
e) Driveway in excess of 500 metres	As per current ARHCA Rates
Heavy Truck Permits:	No Fee
Undeveloped Road Allowance Inspection:	\$250.00
Beaver dam removal on private land (dam not affecting County infrastructure)	\$500.00/dam/visit
Industry Agreements:	
a) Seismic Inspection	\$250.00 per inspection
b) Approach Construction Approval	\$250.00 per inspection
c) Utilize/Alter Existing Approach	\$250.00 per inspection
d) Pipeline Crossing and Right-of-Way	\$250.00 per inspection
e) Request to leave approach in place	\$250.00 per inspection
f) Two Week Special Road Use Agreement	First 5 per year no fee, over 5 \$350.00 per agreement
Water Meters:	
a) Replacement water meter due to neglect/damage	\$350.00 per meter
b) Replacing the frost plate due to neglect/damage	\$100.00 per frost plate installation
NATURAL GAS UTILITY FEES:	
AGRICULTURAL & ENVIRONMENT FEES:	
PROTECTIVE SERVICES FEES:	
Rental for Tower Space (including electrical cost):	
a) Towers over 100 feet	\$3,000.00 + GST per year or \$750.00 quarterly
b) Towers less than 100 feet	\$1,800.00 + GST per year or \$450.00 quarterly
c) Towers that provide benefit to the public to a large portion of the County (i.e. internet)	\$900.00 + GST per year or \$225.00 quarterly
d) Towers owned by County but constructed by the Lessor	Actual power consumption cost