

SCHEDULE 'A' – SCHEDULE OF FEES FOR GOODS AND SERVICES

**Unless otherwise noted, all fees are exempt from GST*

DESCRIPTION	CURRENT 2025 RATES (\$)	Unit	GST
ADMINISTRATION			
1. Formal FOIP Request			
Minimum Charge	\$25.00	each	-
2. Informal FOIP Request			
Locating and retrieving record(s), supervising the examination of record(s), and for preparing and handling record(s) for disclosure	\$35.00	hour (minimum 1 hour per request)	-
3. Producing a Record from an Electronic Record			
a. Computer processing and related charges	Actual cost to public body		
b. Computer programming	\$50.00	hour	-
4. Shipping of Requested Item	Actual Amount Incurred		
5. Document Provision			
a. Photocopies, paper and computer printouts	\$0.50	page	-
b. CDs/DVDs/Flash Drives	\$15.00	each	-
c. Plotting (color or black & white)			
i. Villages			
1) Less than 80% coverage	\$8.00	linear foot	-
2) More than 80% Coverage	\$10.00	linear foot	-
ii. Private Sector			
1) Less than 80% coverage	\$11.00	linear foot	-
2) More than 80% coverage	\$18.00	linear foot	-
d. Municipal Election Nomination Package	NO CHARGE FOR PRINTING		
6. Council Agendas and Minutes (Available on County website: (www.vermilion-river.com))			
a. Minutes			
i. Printed	\$0.50	page	-
ii. Printed & Mailed (plus postage)	\$0.50	page	-
b. Agenda Summary Page	NO CHARGE		

c. Complete Agenda Package			
i. Printed	\$0.50	page	-
ii. Printed & Mailed (<i>plus postage</i>)	\$0.50	page	-
7. Flags			
a. Schools Located in the County (<i>limit one per year</i>)	NO CHARGE		
b. Public	Actual Cost to Public		
8. County Pins	\$1.00	each	-
9. NSF Cheques or Stop Payment	\$48.00	each	-
10. Maps			
a. Picked Up at County Office:			
i. Folded	\$15.00	each	-
ii. Rolled	\$25.00	each	-
b. Mailed			
i. Folded	\$20.00	each	-
ii. Rolled	\$45.00	each	-
c. Aerial Photos	\$10.00	each	-
11. Fax Machine Services			
a. Staff:			
i. Incoming Fax	\$1.00	page	-
ii. Outgoing Fax – Local	\$1.00	page	-
iii. Outgoing Fax – Long Distance	\$1.50	page	-
b. Public:			
i. Outgoing Fax – Canada	\$1.50	page	-
ii. Outgoing Fax – United States	\$2.00	page	-
iii. Outgoing Fax – Toll Free #	\$1.00	page	-
iv. Incoming Fax	\$1.00	page	-
12. Land Titles Fee	\$10.00	each	+ GST
CORPORATE SERVICES			
1. Property Taxes			
a. Tax Notification Registration (Land Titles)	\$15.00	each	-
b. Tax Certificate (<i>Written request required</i>)	\$25.00	each	-
c. Tax Assessment Notices	\$10.00	each	+ GST
d. Assessment Appeal Fee (CARB)	\$650.00	each	-
e. Assessment Appeal Fee (LARB)	\$50.00	each	-
f. ATCO Franchise Fee – Hamlet of Dewberry	8% of Wire distribution revenue for the Property		

PLANNING & COMMUNITY SERVICES			
1. Documents			
a. Land Use Bylaw	\$50.00	each	-
b. Municipal Development Plan	\$15.00	each	-
c. Intermunicipal Development Plan	\$25.00	each	-
d. Intermunicipal Collaboration Framework	\$15.00	each	-
e. Area Structure Plan and Other Studies	\$50.00	each	-
2. Information Requests <i>(written request required)</i>			
a. Historical Information Request	\$75.00	each	-
b. Environmental Information Request	75.00	each	-
3. Development Permit Fees			
a. Permitted Use	\$150.00	each	-
b. Discretionary Use	\$350.00	each	-
c. Decks & Demolition	\$50.00	each	-
d. Agricultural Buildings	\$50.00	each	-
e. RV Campground <i>(requires an approved Site Development Plan)</i>			
i. Permitted	\$300.00	each	-
ii. Discretionary <i>(up to 10% variance)</i>	\$450.00	each	-
f. Revision to Active Development Permit – Minor <i>(BEFORE Development Completion)</i>			
i. Residential	\$250.00	each	-
ii. Non-Residential	\$450.00	each	-
g. Revision to Active Development Permit – Major	Must Re-Apply		
h. Development Permit Time Extension <i>(maximum of 2)</i>	\$100.00	each	-
i. Post-Development Application <i>(Development without a permit) (Plus application fee)</i>	\$450.00	each	-
j. Compliance Letter	\$75.00	each	-
k. Compliance Letter – Rush Request	\$125.00	each	-
l. Certificate of Completion			
i. Residential	\$50.00	each	-
ii. Non-Residential	\$75.00	each	-
m. Variance over 10%			
i. Residential <i>(plus permit application fee)</i>	\$550.00	each	-
ii. Non-Residential <i>(plus permit application fee)</i>	\$600.00	each	-

n. Natural Resource / Extraction / Ground Disturbance Operations	\$350.00	each	-
o. Towers (communication, weather, etc.)	\$350.00	each	-
p. Rural Address Signs	\$280.00	each	+ GST
q. Approach Permit Application / Inspection	\$300.00	each	+ GST
r. Safety Codes Permit Fees	As per Schedule 'B' Attached		
4. Subdivision Fees			
a. Cost of Complete Subdivision	As per Subdivision Authority		
b. County Administration Fee – 1 Parcel	\$200.00	parcel	+ GST
c. County Administration Fee – 2+ Parcels	\$400.00	parcel	+ GST
d. County Administration Fee – 4+ Parcels (Area Structure Plan Required)	\$400.00	parcel	+ GST
5. Appeals			
a. Subdivision and Development Appeal Board Application (100% refundable if appeal is upheld)	\$400.00	Each	-
6. Bylaws & Agreements			
a. Land Use Bylaw Amendment	\$1,200.00	each	-
b. Withdrawal of Bylaw Amendment (AFTER bylaw is written)	NO REFUND		
c. Withdrawal of Bylaw Amendment (BEFORE bylaw is written)	75% REFUND		
d. Land Use Redesignation (Re-zoning)	\$1,200.00	each	-
e. Municipal Development Plan Amendment	\$1,200.00	each	-
f. Intermunicipal Development Plan Amendment	\$5,000.00	each	-
g. Adopting / Amending Area Structure Plan (contractor engineering fees may apply)	\$2,000.00 + \$200.00/gross hectare	each	-
7. Development Agreements			
a. Development Agreement – Area Structure Plan (4+ Parcels) (subject to engineering systems appraisal; contractor engineering fees invoiced separately)	\$3,200.00 + 2.5% of Security + legal fees		
b. Development Agreement – MINOR (less than 4 parcels) (no road, drainage or water/sewer)	\$50.00	each	-
c. Development Agreement – MAJOR (less than 4 parcels) (may include road, drainage or water/sewer)	\$1,200.00	each	-

d. Encroachment Agreement <i>(contractor engineering fees may apply)</i>	\$3,200.00	each	-
8. Statutory Plans			
a. Area Structure Plan / Site Development Plan <i>(proposals creating more than 4 parcels out of quarter section) (contract engineering fees invoiced separately)</i>	\$10,000.00	each	-
9. Enforcement			
a. Stop Order	All costs to be applied to tax roll account		
b. Request for Review of Order	\$350.00	each	-
10. Transportation			
a. Approach Construction Deposit	Contractor Estimate + 25%		
b. Road Upgrade Deposit	Contractor Estimate (125% deposit)		
c. Road Closure Application <i>(plus all subdivision and survey costs)</i>	\$250.00	each	-
d. Road Allowance License	NO FEE		
e. Acquisition Greater than 100' right-of-way	\$3,000.00	acre	-
f. Less than 100' right-of-way <i>(minimum payment of \$500.00)</i>	\$3,000.00	acre	-
11. Other			
a. Bylaw Review	\$300.00	each	-
b. Caveat Discharge	\$110.00	each	-
c. Digital Copies of Plans	\$10.00	each	-
12. Land Leases / Rentals			
a. Crop Lease	\$40.00	acre	-
b. Grazing Lease	\$40.00	acre	-
c. Miscellaneous Lease <i>(or minimum property taxes, whichever is greater)</i>	\$250.00	year	-
d. Real Estate Rentals	AS PER CURRENT MARKET RATES		
PUBLIC WORKS			
1. Dust Suppression			
a. MG30 Application	\$5.50	linear meter	+ GST
b. Administration Fee			
i. Commercial	25% of annual dust suppression charges calculated as per Road Protection Maintenance Agreement		
ii. Industrial			
2. Snowplow Flags <i>(waiver required)</i>			
a. Seniors / Disabled	\$50.00	year	-

b. Ratepayer	\$200.00	year	-
c. Buffalo Trail Public School Bus Route			
i. Parental Choice	\$200.00	year	-
ii. End of Route	NO FEE		
iii. Essential	NO FEE		
d. Flag Mailed	Cost of Flag + \$10.00	year	-
e. Driveway longer than 500 meters	As per current ARCHA Rates		
3. Permits			
a. Heavy Truck Permits	NO FEE		
4. Inspections			
a. Undeveloped Road Allowance	\$250.00	each	-
5. Beaver Dam Removal			
a. Beaver Dam Removal on Private Land (dam not affecting County infrastructure)	\$500.00	each	-
6. Industry Agreements			
a. Seismic Inspection	\$250.00	each	-
b. General Inspection	\$250.00	each	-
c. Pipeline Crossing Right-of-Way	\$250.00	each	-
d. Two Week Special Road Use Agreement (First 5 per year FREE)	\$350.00	each	-
7. Approach			
a. Approach Construction Approval	\$250.00	each	-
b. Utilize / Alter Existing Approach	\$250.00	each	-
c. Request to Leave Approach In Place	\$250.00	each	-
8. Water Meters			
a. Replacement Water Meter Due to Neglect / Damage	\$350.00	each	-
b. Replacing Frost Plate Due to Neglect / Damage	\$100.00	each	-
9. Damage			
a. Burrow	\$500.00	acre	-
b. Crop	\$500.00	acre	-
c. Hay	\$300.00	year (for 2 years)	-
NATURAL GAS UTILITY (as per Natural Gas Utility Fees)			
AGRICULTURE & ENVIRONMENT			

PROTECTIVE SERVICES			
1. Tower Space Rental <i>(excluding electrical cost)</i>			
a. Towers Over 100 feet	\$3,000.00	year	+ GST
b. Towers Over 100 feet	\$750.00	quarterly	+ GST
c. Towers Less Than 100 feet	\$1,800.00	year	+ GST
d. Towers Less Than 100 feet	\$450.00	quarterly	+ GST
e. Towers That Provide Benefit to the Public to a Large Portion of the County <i>(i.e. internet)</i>	\$900.00	year	+ GST
f. Towers That Provide Benefit to the Public to a Large Portion of the County <i>(i.e. internet)</i>	\$225.00	quarterly	+ GST
g. Towers Owned by the County but Constructed by Lessor	Actual Power Consumption Cost		

SCHEDULE 'B' - SAFETY CODES PERMITS FEES

BUILDING PERMIT FEE SCHEDULE

Residential Installations	
Description of Work	Permit Fee (*SC Levy <i>not</i> included)
New Single Family Dwelling	\$5.78 per \$1000 construction value (**see Minimum Construction Value Factors)
Relocation of a Building <i>(on crawlspace or basement)</i>	\$0.32/sq.ft. Minimum fee \$126.00
Relocation of a Building <i>(on piles or blocking only)</i>	\$126.00
Garage, Addition, Renovation, Basement Development <i>(not at time of new home construction)</i>	\$0.32/sq.ft. Minimum fee \$126.00
Deck, Solid Fuel Burning Appliance, Demolition	\$126.00
Minimum Residential Building Permit Fee	\$126.00

Non-Residential Installations	
Description of Work	Permit Fee (*SC Levy <i>not</i> included)
New, Addition, Renovation, Alteration	\$5.78 per \$1000 construction value
Minimum Building Permit Fee	\$262.50

Project Value is based on the actual cost of material and labour.

Verification of cost may be requested prior to permit issuance.

***SC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560**

**Minimum Construction Value Factors	Per Square Foot
RESIDENTIAL HOUSING	
Single Family	\$157.50
Single Family (2 nd storey)	\$89.25
Multi-Family (3 storeys or less)	\$178.50
Multi-Family (more than 3 storeys)	\$162.75
Townhouses or Rows	\$178.50
Garage (attached or detached)	\$36.75
Carport	\$36.75
Renovations	\$78.75
APARTMENTS	
Concrete Construction	\$141.75
Masonry and Wood Construction	\$141.75
Basement Parkade	\$94.50
Above-Ground Parkade	\$94.50
COMMERCIAL (Offices, Restaurants, Services Stations, Warehouses)	
Concrete Construction	\$141.75
Masonry Construction	\$141.75
Masonry and Wood or Steel Construction	\$141.75
Steel Construction	\$141.75
Wood Construction	\$126.00
Renovations	\$84.00
CHURCHES, HOTELS, SCHOOLS	
Concrete Construction	\$141.75
Masonry or Wood	\$141.75
Wood Construction	\$126.00
HOSPITALS	
Concrete Construction	\$283.50
Masonry and Wood or Steel Construction	\$257.25
Wood Construction	\$225.75
INDUSTRIAL	
<i>For further information, please contact a County approved Safety Codes Agency</i>	



ELECTRICAL PERMIT FEE SCHEDULE

RESIDENTIAL			
New Single Family Dwellings and Additions			
Square Footage	Permit Fee	SC Levy	Total Fee
Up to 1200	\$126.00	\$5.04	\$131.04
1201 – 1500	\$136.50	\$5.46	\$141.96
1501 – 2000	\$173.25	\$6.93	\$180.18
2001 – 2500	\$189.00	\$7.56	\$196.56
Over 2500	\$189.00 plus \$0.11 per square foot over 2500 square feet		

Garages / Renovations / Basement Development			
Installation Cost	Permit Fee	SC Levy	Total Fee
\$0 - \$500	\$78.75	\$4.50	\$83.25
\$501 - \$1000	\$94.50	\$4.50	\$99.00
\$1001 - \$2000	\$110.25	\$4.50	\$114.75
\$2001 - \$3000	\$126	\$5.04	\$131.04
\$3001 - \$4000	\$141.75	\$5.67	\$147.42
\$4001 - \$5000	\$157.50	\$6.30	\$163.80
Installation costs greater than \$5000 refer to the square footage fee schedule			

Service Connections			
Installation Cost	Permit Fee	SC Levy	Total Fee
Permanent Service Connection Only	\$89.25	\$4.50	\$93.75
Temporary Power / Underground Service	\$89.25	\$4.50	\$93.75
Solar / Alternative Energy	\$120.00	\$4.80	\$124.80

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ELECTRICAL PERMIT FEE SCHEDULE

NON-RESIDENTIAL			
Installation Cost	Permit Fee	SC Levy	Total Fee
\$0 - \$1000	\$89.25	\$4.50	\$93.75
\$1001 - \$1500	\$94.50	\$4.50	\$99.00
\$1501 - \$2000	\$99.75	\$4.50	\$104.25
\$2001 - \$2500	\$110.25	\$4.50	\$114.75
\$2501 - \$3000	\$120.75	\$4.83	\$125.58
\$3001 - \$3500	\$131.25	\$5.25	\$136.50
\$3501 - \$4000	\$136.50	\$5.46	\$141.96
\$4001 - \$4500	\$141.75	\$5.67	\$147.42
\$4501 - \$5000	\$147.00	\$5.88	\$152.88
\$5001 - \$5500	\$152.25	\$6.09	\$158.34
\$5501 - \$6000	\$157.50	\$6.30	\$163.80
\$6001 - \$6500	\$162.75	\$6.51	\$169.26
\$6501 - \$7000	\$168.00	\$6.72	\$174.72
\$7001 - \$7500	\$173.25	\$6.93	\$180.18
\$7501 - \$8000	\$178.50	\$7.14	\$185.64
\$8001 - \$8500	\$183.75	\$7.35	\$191.10
\$8501 - \$9000	\$189.00	\$7.56	\$196.56
\$9001 - \$9500	\$194.25	\$7.77	\$202.02
\$9501 - \$10,000	\$199.50	\$7.78	\$207.48
\$10,001 - \$11,000	\$204.75	\$8.19	\$212.94
\$11,001 - \$12,000	\$210.00	\$8.40	\$218.40
\$12,001 - \$13,000	\$215.25	\$8.61	\$223.86
\$13,001 - \$14,000	\$220.50	\$8.82	\$229.32
\$14,001 - \$15,000	\$225.75	\$9.03	\$237.75
\$15,001 - \$16,000	\$231.00	\$9.24	\$240.24
\$16,001 - \$17,000	\$236.25	\$9.45	\$245.70
\$17,001 - \$18,000	\$241.50	\$9.66	\$251.16
\$18,001 - \$19,000	\$246.75	\$9.87	\$256.62
\$19,001 - \$20,000	\$252.00	\$10.08	\$262.08
Over \$20,000	\$252.00 plus \$5.25 per \$1000 (or portion of) over \$20,000		

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PLUMBING PERMIT FEE SCHEDULE

ALL INSTALLATIONS			
Number of Fixtures	Permit Fee	SC Levy	Total Fee
1	\$89.25	\$4.50	\$93.75
2	\$94.50	\$4.50	\$99.00
3	\$99.75	\$4.50	\$104.25
4	\$105.00	\$4.50	\$109.50
5	\$110.25	\$4.50	\$114.75
6	\$115.50	\$4.62	\$120.12
7	\$120.75	\$4.83	\$125.58
8	\$126.00	\$5.04	\$131.04
9	\$131.25	\$5.25	\$136.50
10	\$136.50	\$5.46	\$141.96
11	\$141.75	\$5.67	\$147.42
12	\$147.00	\$5.88	\$152.88
13	\$152.25	\$6.09	\$158.34
14	\$157.50	\$6.30	\$163.80
15	\$162.75	\$6.51	\$169.26
16	\$168.00	\$6.72	\$174.72
17	\$173.25	\$6.93	\$180.18
18	\$178.50	\$7.14	\$185.64
19	\$183.75	\$7.35	\$191.10
20	\$189.00	\$7.56	\$196.56
Over 20	\$189.00 plus \$4.73 per fixture over 20		

*SC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560



GAS PERMIT FEE SCHEDULE

RESIDENTIAL INSTALLATIONS			
Number of Outlets	Permit Fee	SC Levy	Total Fee
1	\$89.25	\$4.50	\$93.75
2	\$94.50	\$4.50	\$99.00
3	\$99.75	\$4.50	\$104.25
4	\$120.75	\$4.83	\$125.58
5	\$141.75	\$5.67	\$141.42
6	\$162.75	\$6.51	\$169.26
7	\$183.75	\$7.35	\$191.10
8	\$204.75	\$8.19	\$212.94
9	\$225.75	\$9.03	\$234.78
10	\$246.75	\$9.87	\$256.62
Over 10	\$246.75 plus \$10.50 per outlet over 10		

OTHER GAS INSTALLATIONS (Residential & Non-Residential)			
Description	Permit Fee	SC Levy	Total Fee
Propane Tank Set	\$105.00	\$4.50	\$109.50
Additional Tanks	\$50.00	\$4.50	\$54.50
Temporary Heat	\$105.00	\$4.50	\$109.50
Grain Dryers	\$250.00	\$10.00	\$260.00
Propane Cylinder Refill Center	\$157.50	\$6.30	\$163.80

NON-RESIDENTIAL INSTALLATIONS			
BTU Input	Permit Fee	SC Levy	Total Fee
0 – 150,000	\$105.00	\$4.50	\$109.50
150,001 – 250,000	\$131.25	\$5.25	\$136.50
250,001 – 350,000	\$157.50	\$6.30	\$163.80
350,001 – 500,000	\$183.75	\$7.35	\$191.10
500,001 – 750,000	\$210.00	\$8.40	\$218.40
750,001 – 1,000,000	\$236.25	\$9.45	\$245.70
Over 1,000,000	\$236.25 plus \$5.25 per 100,000 (or portion of) over 1,000,000 BTU		

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GAS PERMIT FEE SCHEDULE

TEMPORARY HEAT			
BTU Input	Permit Fee	SC Levy	Total Fee
0 – 250,000	\$105.00	\$4.50	\$109.50
250,001 – 500,000	\$157.50	\$6.30	\$163.80
Over 500,000	\$157.50 plus \$10.50 per 100,000 BTU (or portion of) over 500,000		

PRIVATE SEWAGE PERMIT FEE SCHEDULE

RESIDENTIAL INSTALLATIONS			
Description	Permit Fee	SC Levy	Total Fee
Holding Tank, Open Discharge	\$210.00	\$8.40	\$218.40
Field, Mound, Sand Filter, Treatment Tank	\$262.50	\$10.50	\$273.00

Note: Non-Residential permit fees will be quoted after a detailed review of application

ADDITIONAL CHARGES FEE SCHEDULE

(charge may be directed to or invoiced from applicable Agency)

Description	Total Fee
Compliance	\$125.00/hour
Emergency Services	\$125.00/hour
Investigation Services	\$125.00/hour
Appeal	\$125.00/hour
Enforcement	\$125.00/hour

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ADMINISTRATIVE FEE SCHEDULE

Disciplines	Fee Description
Building	A minimum cancellation fee of \$25.00 will be retained when a permit is cancelled or 25% of the fee if a drawing review has been completed or an inspection has been carried out
Electrical, Gas, Plumbing & Septic	A minimum cancellation fee of \$25.00 will be retained when a permit is cancelled. No fee will be returned when an inspection(s) is carried out

PENALTIES FEE SCHEDULE

Description	Fine Amount
First Offence	\$100.00
Second and any subsequent offence	\$200.00

Note: Each day that is a breach of the Bylaw has occurred may be considered a separate offence

SCHEDULE 'C' – SPECIFIED PENALTIES

SECTION REFERENCE	DESCRIPTION	MINIMUM & SPECIFIED PENALTIES	SECOND OR SUBSEQUENT OFFENCE WITHIN 6 MONTHS OF PRIOR OFFENCE
Part 3 – Operational Restrictions			
11, 12	Person operating a vehicle on a Highway other than in accordance with the weight limitation established, Overweight Permit, or Road Use Permit	\$465.00	\$465.00
13(a)	Person operating a vehicle in contravention of a Traffic Control Device	\$250.00	\$250.00
13(b)	Person parking a vehicle in contravention of a Traffic Control Device	\$100.00	\$100.00
14	Interfere with Traffic Control Device	\$250.00	\$250.00
15	Person operating a vehicle so as to track material onto the Highway	\$250.00	\$250.00
17	Person place, cause to place, or permit another to litter or dump	\$200.00	\$200.00
19	Person using an Undeveloped Road Allowance other than to access or travel along	\$200.00	\$200.00
20	Person permits a Highway obstruction	\$200.00	\$200.00
22	Person using engine retarder brakes within a Locality of the County	\$200.00	\$200.00
Part 4 – Parking Restrictions			
23	Person stopped or Parked contrary to a Traffic Control Device	\$100.00	\$100.00
24, 25(a)	Person parked a Heavy Vehicle in a residential location	\$100.00	\$100.00

25(b)	Person parked commercial vehicle in a residential location	\$100.00	\$100.00
Part 5 – Exemption Permits			
27	Person operating a Heavy Vehicle on a Highway not authorized as a Heavy Vehicle Route	\$500.00	\$500.00
Part 7 – Road Use Permit			
30	Person operating a vehicle without obtaining a Road Use Permit, as required	\$500.00	\$500.00
31	Person failing to pay such amounts, or post security in a form and amount, or both, as required under a Road Use Permit	\$400.00	\$400.00
32	Person contravening any term or condition of a Road Use Permit entered into by that Person	\$500.00	\$500.00
Part 10 – Permits and Licenses			
39	Person contravening any term or condition of any permit or license issued pursuant to Bylaw	\$500.00	\$500.00
41	Person making or providing false or misleading statement to obtain a permit or license pursuant to Bylaw	\$400.0	\$400.00
Part 13 – General			
63	Person obstructing any Peace Officer, designate officer, or County employee, contractor or agent in the exercise of any of their powers or duties under this Bylaw	\$500.00	\$500.00

A person found guilty of an offence under this Bylaw for which no penalty has been specifically provided is liable on summary conviction to a minimum fine of not less than \$1,000.00 or not more than \$10,000.00 or to imprisonment for a term not exceeding six (6) months, or to both a fine and imprisonment