

VERMILION & DISTRICT HOUSING FOUNDATION  
**REGULAR BOARD MEETING MINUTES**  
**May 29, 2025**

**Board Representatives:**

Stacey Hryciuk	Chair	Present	Councillor, County of Vermilion River
Robert Snow	Vice-Chair	Present	Councillor, Town of Vermilion
Marty Baker	Director	Absent	Reeve, County of Vermilion River
Joshua Rayment	Director	Present	Deputy Mayor, Town of Vermilion
Kimberly Thompson	Director	Present	Public Member
Barbara Sjoquist	Director	Present	Public Member – MD of Wainwright
Marcel Berard	Director	Present	Public Member

**Administration:**

Brittany Bratrud	CAO	Present
Sasha Savic	CFO	Present

---

**1. Call to Order**

Chair Stacey Hryciuk called the meeting to order at 3:20 PM

**1.1 Additions to Agenda – None**

**2. Acceptance of the Agenda –**

**Motion 2025-005-01**

Vice-Chair Rob Snow moved to accept the Meeting agenda.

*CARRIED*

**3. Adoption of Minutes**

**3.1 Regular Board Meeting April 24, 2025**

**Motion 2025-005-02**

Director Kim Thompson moved to approve the April 24, 2025, Board Meeting Minutes as presented.

*CARRIED*

**4. Disbursement Listing**

**4.1 April 2025 Disbursements Listing for Information – Motion Required**

**Motion 2025-005-03**

Vice-Chair Rob Snow moved to approve April 2025 Disbursement Listing as presented.

*CARRIED*

## **5. Financial Statements**

### **5.1 April 2025 Review – Motion Required**

#### **Motion 2025-005-04**

Director Josh Rayment moved to approve April 2025 Review Financial Statements as presented.

*CARRIED*

## **6. Correspondence – N/A**

## **7. Old Business – Actioned**

### **7.1 Apply for line of Credit – Discussed and Accepted as Information**

### **7.2 Admin Report – AR-60-2025 – Motion Required**

#### **Motion 2025-005-05**

Director Marcel Bedard moved to approve Admin report AR-60-2025 with addition of resident appeal process.

*CARRIED*

## **8. New Business**

### **8.1 Business Plan 2026-2028 – Motion Required**

#### **Motion 2025-005-06**

Vice-Chair Rob Snow moved to approve 2026-2028 Business Plan as presented.

*CARRIED*

### **8.2 GOA Budget – Motion Required**

#### **Motion 2025-005-07**

Director Josh Rayment moved to approve the GOA Budget as presented.

*CARRIED*

## **9. Incident Report – N/A**

## **10. CAO Report – For Information – Motion Required**

#### **Motion 2025-005-08**

Director Kim Thompson moved to accept the CAO Report for information.

*CARRIED*

## **12. Date of Next Meeting – June 26<sup>th</sup>, 2025 @ 4PM in Vermilion Valley Lodge Rotary Room**

## **13. Closed Session –**

#### **Motion 2025-005-09**

Director Josh Rayment moved to go into closed session at 4:27 PM

*CARRIED*

CFO Sasha Savic left the meeting at 4:27 PM

### **13.1 Board – Privileged Information (Section 17, FOIP)**

CAO Brittany Bratrud left the meeting at 4:46 PM  
CAO Brittany Bratrud returned to the meeting at 4:49 PM


13.2 CAO – N/A

**Motion 2025-005-010**

Director Kim Thompson moved to return to Open Session at 4:49 PM  
*CARRIED*

**14. Adjournment**

Chair Stacey Hryciuk adjourned the meeting at 4:49 PM



Stacey Hryciuk  
Board Chairman



Brittany Bratrud  
Chief Administrative Officer