



MEETING DATE: JULY 15, 2025

REQUEST FOR DECISION - TO COUNCIL

SUBJECT

Contract for the Designated Industrial Properties inspection

RECOMMENDATION

THAT the County of Vermilion River approve and authorize the Reeve and Chief Administrative Officer (CAO) to sign the attached contract for the inspection and review of Designated Industrial Properties within the County, as outlined in the contract terms.

DETAILS

Background:

On March 11, 2025, Administration presented a briefing note to Council summarizing the findings from the 2024 Designated Industrial Properties (DIP) inspection cycle. Following the presentation, Council expressed interest in proceeding with a review of the remaining 50% of DIP assessments within the County for the 2025 tax year.

On May 20, 2025, during the Planning and Priorities Committee meeting, the following motion was made:

Motion Number: 2025-05-04 PP

Moved by: Councillor D. Swyripa

MOTION:

THAT the County of Vermilion River Policy and Priorities Committee recommend that Council approve an additional contract for the continuation of the Designated Industrial Property (DIP) assessment review for the 2025 tax year.

This recommendation was brought forward to the May 27, 2025, Regular Council Meeting, where the following resolution was passed:



Motion Number: 2025-05-41

Moved by: Councillor C. Murray

MOTION:

THAT the County of Vermilion River approve an additional contract for the continuation of the Designated Industrial Property (DIP) assessment review for the 2025 tax year.

Following Council approval, Administration negotiated and secured a draft agreement with a qualified contractor to undertake the remaining assessment review.

Contract Highlights:

- **Total Value:** \$240,000 plus GST
- **Budget Impact:** Fully funded within the approved 2025 budget
- **Contract Term:** Effective upon signing, with services to be completed by December 2025

IMPLICATIONS OF RECOMMENDATION

Next Steps:

- Administration to finalize contract details and obtain the contractor's counter-signature.

ATTACHMENTS

March 11, 2025 Council Briefing note

Draft contract for review and signature

PREPARED BY: Viren Tailor

DATE: Jul 7, 2025