

**MEETING DATE: JULY 15, 2025**

# **REQUEST FOR DECISION - TO COUNCIL**

## **SUBJECT**

**BUFFALO COULEE COMMUNITY CLUB ROOF REPAIR REQUEST – MOTION  
REQUIRED**

## **RECOMMENDATION**

THAT the County of Vermilion River approve funding in the amount of \$28,000.00 as per Policy *PD 021 – Community Enhancement Funding Policy*, from the Community Services Reserve to the Buffalo Coulee Community Club Roof Repair Project.

## **DETAILS**

### **Background:**

The Buffalo Coulee Community Club “the Club” submitted a Special Capital Project Application on July 4, 2025, for roof repairs. The Club has consulted with engineers and construction personnel and has been advised that tresses are needed to be constructed to create a slanted roof over the existing flat roof. This project has been quoted at just under \$112,000.00.

The Club has been a gathering place for their community since its transformation from a school to a community center in 1974. The hall has been a hub for social interaction and host to a number of events over the years – weddings, reunions, perogy suppers, Christmas celebrations and snowmobile rallies. The hall plays a significant role in building relationships with families and seniors. It’s a beloved space where memories are created and cherished. The hall is a historical venue and is one of the few remaining community halls still in operation in our community.

In 2024 the hall was utilized by 530 people, through 4 events hosted by the Club and 7 private functions.

The approximate overall cost of the project is \$112,000.00 which includes materials and labour costs. The project revenues are projected to be \$51,500.00 and sources include confirmed fundraising, donations and grants. The project summary does not include the funding request of \$28,000.00 from the County of Vermilion River.



A summary of the project budget as of July 15, 2025:

Revenue	
Fundraising	\$30,000
Other	\$21,500
<b>Total Revenue</b>	<b>\$51,500</b>
Expenses	
Building Renovation	\$112,000
<b>Total Expenses</b>	<b>\$112,000</b>

The deficit of this project is \$60,500.00. The remainder of the project will be covered by taking out a short-term loan or cashing in Guaranteed Investment Certificates (GIC). Additionally, the Club will be pursuing Community Facility Enhancement Program funding to assist with the remaining funding that is required for this repair.

The roof repair project will commence September 1, 2025.

The Club received Special Capital funding in 2021 for \$6,000 to assist with furnace replacement. At the time this project was applied for under the Small Capital Grant.

CAPITAL PROJECTS		
Organization	Project	Funding Amount / Source
<b>2019</b>		
Rivercourse Hall	Roof Repairs	\$10,000 – Park Trust
Town of Vermilion	Ice Plant	\$50,000 – Park Trust
St. Jerome's School	Playground	\$50,000 – Park Trust
Kitscoty Elementary School	Playground	\$10,000 – Park Trust
Bowtell Community Association	Shingles & Siding Repair	\$2,000 – Small Capital Fund
<b>2020</b>		
Lea Park Golf Club	Bridge Rehabilitation	\$50,000 – Park Trust
Fidelity National Hall	Natural Gas Installation	\$1,250 – Small Capital Fund
<b>2021</b>		
Buffalo Coulee Community Club	Furnace Replacement	\$6,000 – Small Capital Fund

2022		
Dewberry Ag Society	Arena Boards & Anchor System	\$9,000 – General Recreation Reserve
Blackfoot Lions Club	Outdoor Arena Puck Board Replacement	\$3,600 – General Recreation Reserve
2023		
Kitscoty Ag Society (Arena Board)	Facility Upgrades	\$75,000 – Park Trust, General Recreation Reserve, Kitscoty Recreation Reserve
Village of Marwayne	Splash Park	\$25,000 – Park Trust
Blackfoot Lions Club	Playground	\$50,000 – Park Trust, Kitscoty Recreation Reserve
2024		
Lea Park Rodeo Association	Facility Upgrades	\$50,000 – Recreation Reserve
2025		
Marwayne Ag Society	Ice Plant Upgrades	\$740,000
Paradise Valley Ag Society	Facility Build	\$ 61,250.00 – Recreation Reserve
Kitscoty Track Project	Track Upgrades	\$13,388.50 – Kitscoty Recreation Reserve

### Discussion:

Funding for this project can be distributed under Policy PD 021 – Community Enhancement Funding. Under PD 021, Capital Projects will be funded a maximum of up to twenty-five (25%) per cent of the total costs. The Ag Society's request of \$28,000.00 meets the maximum funding allowable as stated in the policy.

PD 021 states that projects should meet the Special Capital funding goals which are:

**Sustainability:** management of financial, environmental, and social resources to ensure long-term viability and resilience

**Efficiency:** the degree to which resources are utilized optimally to achieve project outcomes



**Commitment:** dedication and obligation of financial resources, time and effort towards successful initiation, execution and completion of the project's goals and objectives

All projects are evaluated using the Evaluation Criteria as per Schedule 'A' of Policy PD 021 – Community Enhancement Funding. The maximum number of points an application can acquire is 100. The Ag Society's application was evaluated with 73 points. This evaluation would support the Ag Society's funding request meeting the goals of the County.

**Relevant Policy/Legislation Practices:**

*Policy PD 021 – Community Enhancement Funding*

**Desired Outcome (s):** That the County of Vermilion River approve funding in the amount of \$28,000.00 as per Policy PD 021 – Community Enhancement Funding Policy from the Community Services Reserve to the Buffalo Coulee Community Club Roof Repair Project.

**Response Options:** That the County of Vermilion River approve funding in the amount of \$28,000.00 as per Policy PD 021 – Community Enhancement Funding Policy from the Community Services Reserve to the Buffalo Coulee Community Club Roof Repair Project.

## IMPLICATIONS OF RECOMMENDATION

**Organizational:** Notification to Buffalo Coulee Community Club

**Financial:** \$28,000 from the Community Enhancement – Special Capital Funds

**Communication Required:** Council, Administration, Buffalo Coulee Community Club

**Implementation:** Upon Council Approval

## ATTACHMENTS

1. PD 021 – Community Enhancement Funding
2. Buffalo Coulee Community Club Special Capital Application
3. Roof Repair Quote

**PREPARED BY:** Community Development Coordinator

**APPROVED BY:** Director of Planning & Community Services

**DATE:** July 9, 2025